

**DEPARTMENT OF DISTANCE EDUCATION**  
**PUNJABI UNIVERSITY, PATIALA**  
**APPLICATION FORM FOR ADMISSION TO M.Ed. PART - I**  
**SESSION : 2011-2012**

**IMPORTANT NOTE : Incomplete form in any respect or without required certificates and not accompanied by full tuition fee and other charges will not be entertained. Strike out the columns which are not applicable. Tick the relevant box.**

**ADMISSION FORM SHALL BE FILLED IN BY THE APPLICANT IN HIS/HER OWN HANDWRITING IN PUNJABI OR ENGLISH**

MEDIUM OF INSTRUCTION : ..... D.E. ROLL NO.....(To be allotted by the Department)

|  |   |                                       |
|--|---|---------------------------------------|
| Fee Remitted vide Demand Draft No.....<br>Dated.....<br>Amount Rs.....<br>Name of the Bank & Branch<br>.....<br>.....<br>..... | <b>For office use only</b><br>Sr. No.....Date of Receipt in the Department.....<br>Dealing Clerk ..... Assistant .....<br>(i) Previous D.E. Roll No. if any.....<br>(ii) Name of the Course.....<br>(iii) Registration No.....<br>(iv) If migration taken from this University. Yes/No<br>If Yes, dated.....<br>(if already registered with Punjabi University, Patiala). | Affix an attested Passport Size Photo |
|--|---|---------------------------------------|

\* Specify Category :

|                                  |   |  |  |
|----------------------------------|---|--|--|
| General <input type="checkbox"/> | Border Area <input type="checkbox"/>    | Freedom Fighter <input type="checkbox"/> | Widows <input type="checkbox"/>                      |
| SC <input type="checkbox"/>      | Backward Area <input type="checkbox"/>  | Sports Persons <input type="checkbox"/>  | Divorced Women. <input type="checkbox"/>             |
| ST <input type="checkbox"/>      | Armed Forces <input type="checkbox"/>   | Handicapped <input type="checkbox"/>     | Wards of Political Sufferer <input type="checkbox"/> |
| BC <input type="checkbox"/>      | Riots Affected <input type="checkbox"/> |  |  |

|                           |                   |
|---------------------------|-------------------|
| <b>IN CAPITAL LETTERS</b> | <b>ਪੰਜਾਬੀ ਵਿਚ</b> |
| Name .....                | ਨਾਮ .....         |
| Father's Name.....        | ਪਿਤਾ ਦਾ ਨਾਮ ..... |
| Mother's Name.....        | ਮਾਤਾ ਦਾ ਨਾਮ ..... |

1. Date of Birth.....Sex : Male  Female.  Married  Unmarried
2. Nationality..... Religion..... STATE to which you belong.....
3. (a) Are you employed ? Yes  No  If yes, say : Government  Private   
 (b) Nature of employment..... (c) Total Regular Teaching experience.....
4. Father's/Guardian's/Self Annual Income.....
5. Are you holding any Scholarship/Medal/Prize etc.? .....
6. Permanent Home Address.....  
 Telephone No with S.T.D. Code.....Mobile No.....
7. Address for correspondence.....  
 (in Block Letters).....  
 Telephone No with S.T.D. Code.....Mobile No..... E-Mail Address .....
8. Deptt./College last attended.....
9. Have you ever been disqualified from any examination ? Yes  No   
 If so, Name of Exam..... Session..... Year..... Roll No.....
10. Please state, if you are studying in any other course in an affiliated college of this University or any other University/Board .....(study in two major courses simultaneously is not allowed)
11. Have you obtained migration certificate from Punjabi University, Patiala ? If so, where are you migrating.....
12. Have you passed Punjabi in Matric Exam or +2 or B.A. : say, Yes  No  (attach attested copy)  
 If yes, give Roll No..... Year..... Class..... Name of Board/University.....
13. Do you propose to have accommodation in the University Hostel during Personal Contact Programme: Yes  No   
 (Only a limited accommodation to be provided on First Come First Served basis).
14. \*\*Do you want exemption from Postal charges? Yes  No   
 (Note:- Exemption from postal charges is admissible to University employees and their wards only)

\* Your chance to compete in a category will only be considered, if specified.

\*\* If yes, an application must be enclosed with the Admission Form.

15. Paper Offered : Paper - I : Philosophical and Sociological Foundations of Education  
 Paper - II : Psychological Foundations of Education  
 Paper - III : Methodology of Educational Research and Statistics

**ACADEMIC QUALIFICATIONS**

| Name of Examination Passed         | Name of University/Board | Year & Session of passing | Roll No. | Max. Marks | Marks obtained | Percentage division (upto two decimals) | Subjects studied |
|------------------------------------|--------------------------|---------------------------|----------|------------|----------------|---|------------------|
| Matric                             |                          |                           |          |            |                |   |                  |
| B.A./B.Sc./B.Com.                  |                          |                           |          |            |                |   |                  |
| State if additional subject passed |                          |                           |          |            |                |   |                  |
| B.Ed. (Aggregate)                  |                          |                           |          |            |                |   |                  |
| M.A./M.Sc./M.Com.                  |                          |                           |          |            |                |   |                  |
| Any other Exam                     |                          |                           |          |            |                |   |                  |

**FOR ALL CANDIDATES**

- (i) I have read carefully syllabi, ordinances/statutes and conditions etc. laid down in the prospectus concerning my admission to the course and affirm to abide by the same. I shall also accept any changes/amendments made thereafter from time to time by the University. I shall be responsible for any mis-statement or wrong information recorded in this form and would accept the decision taken by the University regarding the admission as a consequent to any wrong information or mis-statement.
- (ii) I have read all the instructions concerned with the course.
- (iii) I shall submit all the required documents as and when demanded by the University.
- (iv) I shall not take any major examination, during the study of my course.

..... (in English)  
 ..... (in Punjabi)  
 Signature of the Candidate

**Details of documents attached**

- (1) ..... (2) ..... (3) .....
- (4) ..... (5) ..... (6) .....

**FOR OFFICE USE ONLY**

Eligible/Ineligible

Checked

Clerk Assistant Superintendent Asstt/Dy Registrar/Head

**Discrepancies**

- 1. Balance of fee : ..... 3. Photo : .....
- 2. Certificate/s : ..... 4. Misc : .....

**Receipt for Admission Form (To be filled in by the Candidate)**

Received Admission Form No. .... Name of the Candidate.....Class.....  
 Session 2011-12, Receipt/Draft No. .... Dated..... for Rs. ....

Dated.....

Signature of the Clerk  
 Department of Distance Education,  
 Punjabi University, Patiala.

**PUNJABI UNIVERSITY, PATIALA**  
**ADMISSION FORM 2011-2012**  
**SPORTS CATEGORY**

Sr No. : ..... (To be allotted by the Department)  
 Course & Subject Applied for :  
 (to be mentioned in order of preference)



- |          |          |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |

1. Name of the Applicant .....(Male/Female)
2. Father's/Guardian's Name .....
3. Mother's Name .....
4. Date of Birth .....
5. Age on 01-07-2008 ..... Year ..... Months ..... Days
6. State of Residence/Domicile .....
7. Mailing Address .....
- Phone No. with S.T.D. Code .....
8. Permanent Address .....
9. Year of passing 10+2 examination. ....
10. Item for which you are claiming benefit .....
11. Is this item included in the University calendaer ..... Yes/No
12. Are you eligible to participate in Inter-varsity contests on the basis of (i) Age  
 (less than 25 years), gap less than 8 years after martic, 7 years after 10+1 ..... Yes/No
13. Sports achievements : (give name of the game/event, level of participation, year  
 of participation, position/ranking etc.)  
 (i) ..... (ii) .....  
 (iii) ..... (iv) .....  
 (v) ..... (vi) .....
14. Any other outstanding achievement(s) .....

Certificate

- (A) I qualify for admisioin under sports category ..... as per University Prospectus.
- (B) I ..... hereby declare that the above information given by me and the sports certificates that I shall be presenting to the Sports/Admisioin committee were awarded to me are genuine. If any discrepency is found at any time, I shall be liable for any disciplinary action including cancellation of admission and registration of a criminal case against me.
- (C) I further declare that I shall actively participate in the game/event in regard of which I am admitted under the above category.

Date : .....

Signature of the Candidate

**FOR USE OF THE DEPARTMENT**

- Sr. No. ....
1. Was the candidate interviewed ? .....
  2. Is the candidate academically eligible for admission to the course ? .....
  3. Is the candiadate eligible for admisioin under sports category ? .....
- Recommended under sports category .....

Head, Department of .....

Sr. No.....

**PUNJABI UNIVERSITY, PATIALA**  
**EXAMINATION FORM (SESSION APRIL 2012)**  
**(For Department of Distance Education Students Only)**

**'B'**

**Note : Examination form will not be accepted without Examination fee.**

(√) mark the appropriate

Name of Examination : **M.Ed. Part-I**  
Session : **April/May - 2012**  
Registration No.....  
Medium of Examination.....  
D.E.Roll No.....

Roll No.....  
(To be assigned by the University)  
Centre 1..... 2.....  
(To be filled by the student)  
D. No.....  
Date .....

**In Block Letters**

**ਪੰਜਾਬੀ ਵਿਚ**

Name.....  
Father's Name.....  
Mother's Name.....

**ਨਾਮ**.....  
**ਪਿਤਾ ਦਾ ਨਾਮ**.....  
**ਮਾਤਾ ਦਾ ਨਾਮ**.....

Amount .....  
Dealing Clerk  
Male  Blind   
Female  Handicapped

**Subject of examination :**

- I. Philosophical and Sociological Foundations of Education
- II. Psychological Foundations of Education
- III. Methodology of Educational Research and Statistics

Correspondence Address  
.....  
Pin Code.....  
Phone No with S.T.D.Code .....

**Examination Fee** : Demand Draft/University Receipt No. : .....Date : ..... Amount Rs. : .....

Have you ever been disqualified from any examination ? Yes  No   
If yes, name of Exam..... Session.....  
Year..... Roll No.....

Are you appearing in two examinations during this Session ? Yes  No   
If yes, (1)..... (2).....

**Name of the Examination passed on the basis of which admission is being sought :**

| Name of the examination | University | Session/Year | Roll No. | Pass/Re-appear | Total marks | Marks obtained | Subject passed |
|-------------------------|------------|--------------|----------|----------------|-------------|----------------|----------------|
|                         |            |              |          |                |             |                |                |

I have studied thoroughly the Syllabi, Ordinances, Statutes and conditions relating to my examination and am conversant about my eligibility for the said examination. All information given by me in this form is correct and I shall be responsible for the consequences arising out of wrong declaration of facts.

..... (in English)  
..... (in Punjabi)  
Signatures of the Student

Dated.....

Affix PHOTO  
unattested  
(size 5x4 cm)  
For all candidates

Certified that the candidate has attended the required number of lectures and fulfils the conditions relating to the ordinances of the Examination. He/She is eligible to appear as a regular student in the Examination. His/Her conduct is good.

Asstt./Dy. Registrar (D.E.)  
(Office Stamp)

**PUNJABI UNIVERSITY, PATIALA**  
**Examination Centre Admittance Slip**

D.E. Roll No.....  
(To be filled in by the Candidate)

Affix PHOTO  
unattested  
(size 5x4 cm)  
For all candidates

Exam. Roll No.....  
Name.....  
Father's Name.....  
Mother's Name.....  
Examination : **M.Ed. Part-I** Session : **April/May - 2012**  
Centre..... No.....

..... (in English)  
..... (in Punjabi)  
Signatures of the Candidate

Controller of Examinations

**Receipt for Examination Form (To be filled in by the Candidate)**

Received Examination Form No. .... Name of the Candidate.....  
Examination : M.Ed.-I, Session : April/May-2012, Receipt/Draft No. .... Dated.....  
for Rs. ....

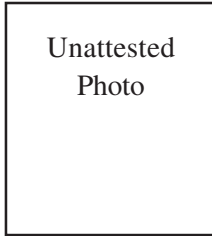
Dated.....

Signature of the Clerk  
Department of Distance Education  
Punjabi University, Patiala.



**Department of Distance Education  
Punjabi University, Patiala**

*Valid Upto : 31<sup>st</sup> May, 2012*



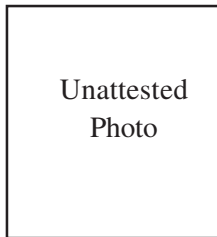
Class : **M.Ed. Part-I** Roll No.....  
Name.....  
Father's Name.....  
Mother's Name.....

Superintendent (Admission)



**Department of Distance Education  
Punjabi University, Patiala**

*Valid Upto : 31<sup>st</sup> May, 2013*



Class : **M.Ed. Part-II** Roll No.....  
Name.....  
Father's Name.....  
Mother's Name.....

Superintendent (Admission)

**on the reverse side of i-card**

Permanent Address.....  
.....  
.....  
.....

Phone No. : .....

Signature of the Candidate

# PUNJABI UNIVERSITY, PATIALA

'B-1'

(The details of fee remitted by the students of Department of Distance Education)

Name of Candidate.....  
Name of Examination..... University Roll No.....  
Month/Year..... (To be allotted by Exam. Branch)  
D.E. Roll No.....  
Exam. Fee Rs..... Univ. D. No.....  
Late Fee Rs..... Date.....  
Total Amount Rs..... Amount Rs.....  
Remitted Amount Rs.....  
Demand Draft/University Receipt No..... Dated : .....

Assistant

Dealing Clerk

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## Examination Branch

(Date of Receipt of Form of the student in Examination Branch)

Date of Declaration of the result is.....

(In case of the form of the Student is received after the due date)

Deputy Registrar (Exam.)  
with Stamp & Date

Exam. Fee..... Late Fee..... Discrepancy Fee.....

Dealing Assistant

Dealing Clerk

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## Accounts Branch

Fee to be deposited by the student Rs.....

Late Fee Rs.....

Discrepancy Fee Rs.....

Total Amount Rs.....

Received Amount Rs..... Balance of Amount Rs.....

Balance Amount vide University Receipt No..... Date : .....

Dealing Assistant

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Payment received Rs..... Balance Fee received Rs..... vide Demand Draft/  
University Receipt No..... Date.....

Dealing Assistant.

Dealing Clerk

**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA**

**'B-2'**

**Cut List Form**

Examination Roll No.....  
(To be allotted by the Examination Branch)

1. D.E. Roll No. ....
2. Registration No. ....
3. Name of the Candidate .....
4. Father's Name .....
5. Mother's Name .....
6. Male/Female .....
7. Name of Examination & Session .....
8. Centre of Examination .....
9. Subjects and Options, if any .....

.....  
Signature of the Candidate

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**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA**

**'B-2'**

**Cut List Form**

Examination Roll No.....  
(To be allotted by the Examination Branch)

1. D.E. Roll No. ....
2. Registration No. ....
3. Name of the Candidate .....
4. Father's Name .....
5. Mother's Name .....
6. Male/Female .....
7. Name of Examination & Session .....
8. Centre of Examination .....
9. Subjects and Options, if any .....

.....  
Signature of the Candidate

**'B-3'**

**PUNJABI UNIVERSITY, PATIALA**  
**STUDENTS ATTENDANCE SHEET**  
(To be submitted alongwith the Examination Form)

Roll No.....  
(To be filled by the office)

Name.....

Father's Name : .....

Mother's Name : .....

Examination..... Part..... Month.....Year.....

Centre..... No.....

Signature of the Candidate : In English..... In Punjabi.....



| S. No. | Date | Paper | To be filled at Examination Centre |                            |                             |
|--------|------|-------|------------------------------------|----------------------------|-----------------------------|
|        |      |       | Answer Book No.                    | Signature of the candidate | Signature of the Supervisor |
| 1      |      |       |                                    |                            |                             |
| 2      |      |       |                                    |                            |                             |
| 3      |      |       |                                    |                            |                             |
| 4      |      |       |                                    |                            |                             |
| 5      |      |       |                                    |                            |                             |
| 6      |      |       |                                    |                            |                             |
| 7      |      |       |                                    |                            |                             |
| 8      |      |       |                                    |                            |                             |

**Signature of the Centre Superintendent**



**To be filled in by the candidate**

|   |   |
|---|---|
| Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... | Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... |
| Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... | Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... |
| Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... | Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... |
| Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... | Roll No..... Class : M.Ed. Part-I<br>Name.....<br>Medium..... Subject.....<br>Address .....<br>.....<br>..... |

**PUNJABI UNIVERSITY, PATIALA**  
**Application Form for Re-evaluation of Answer-Books**  
 (Only for the students of Department of Distance Education)

Fee : Under-graduate : Rs. 400/- per paper, Post-graduate : Rs. 500/- per paper

Form alongwith fee in the shape of crossed Demand Draft be sent in favour of Registrar, Punjabi University, Patiala (if paid through Demand Draft)

|                                    |
|------------------------------------|
| Univ. Receipt/Demand Draft No..... |
| Date.....                          |
| Amount.....                        |

Sr. No.....(To be filled by the office)

1. Name.....
2. Father's Name.....
3. Mother's Name.....
4. Details of Examination in which appeared in this year :

| Name of Examination | Year | Roll No. | Part | Paper/Subject<br>(with option) | Marks<br>Obtained |
|---------------------|------|----------|------|--------------------------------|-------------------|
|---------------------|------|----------|------|--------------------------------|-------------------|

5. Subject(s)/paper(s) in which seeking re-evaluation.....  
(State whether seeking re-evaluation in Paper 'A' or 'B').....
6. Have you appeared in the examination as a Distance Education/Late D.E. Student ? .....
7. Name of Examination Centre and City  
(Where appeared in the examination) .....
8. Have you earlier applied for Re-checking of..... Answer Books ?  
(If so, indicate the University Letter No. and date vide which it has been acknowledged)
9. Date of declaration of result by the University.....
10. Complete permanent Address.....  
.....

**To be filled by the Accounts Branch**

University D. No..... Date..... Amount.....

Signature of the dealing clerk

|                            |   |
|----------------------------|---|
| Address for Correspondence | Address for sending the DMC/Certificate |
| Exam..... Roll No.....     | Exam..... Roll No.....                  |
| Name.....                  | Name.....                               |
| Address.....               | Address.....                            |
| .....                      | .....                                   |

Received Re-evaluation Form No..... Roll No.....

Examination..... April/September.....

## **AFFIDAVIT**

I ..... Son/Daughter of Shri.....  
solemnly declare that I have gone through the rules and instructions of Re-evaluation carefully and undertake to follow them and promise to accept the result of re-evaluation either in my favour/disfavour. I have also attached the Original Detailed Marks Card with the form. I have not kept its duplicate copy with me. If any discrepancy is found, I shall be responsible for the consequences.

..... (in English)

Date.....

..... (in Punjabi)

Signature of the Applicant

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### **FOR OFFICE USE ONLY**

Discrepancy if any .....

.....

Clerk

Assistant

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### **SPECIAL INSTRUCTIONS**

1. Before filling this Form, please read the rules and instructions regarding Re-evaluation carefully. Incomplete Form will not be accepted.
2. The Detailed Marks Card, in original, should be attached with this Form, if it is not done, the Form will be rejected.
3. The candidate applying for the re-evaluation must have atleast 60% of the pass marks in the relevant paper(s)/subject(s).
4. The form should be submitted within 21 days from the date of declaration of the main result.

**APPLICATION FORM FOR REFUND OF LIBRARY SECURITY**

(To be submitted within one year from the date of leaving the Department after completion of course i.e. before July, 15 of next year)

To

Head,  
Department of Distacne Education,  
Punjabi University, Patiala.

**SUB. : REFUND OF LIBRARY SECURITY**

Dear Sir,

I was a student of ..... (name of the course/class) during the Academic Session..... and I have completed the course. I had deposited Rs. 735/- as Library Security alongwith tuition fees and other funds at the time of admission.

Since I am not to continue my studies in your Department any more, the amount of Rs. 735/- deposited by me as Library Security may kindly be refunded to me at the earliest.

Yours faithfully

..... (in English)

..... (in Punjabi)

Signature of the Candidate

Class/Course.....

C.C. Roll No.....

Father's Name.....

Session.....

Address.....

.....

Date.....

.....

**FOR OFFICE USE ONLY**

**No Dues Certificate**

Nothing is due against this candidate as far as the Library (DE) is concerned.

Nothing is due against this candidate so far as the Accounts Branch (DE) is concerned.

Date.....

Library Incharge

Signature of the Clerk

Signature of the Asstt

Date.....

After verification of record it is certified :

- (i) The student had deposited a total of Rs.....vide Receipt/D.D. No..... dated..... at the time of taking admission to.....(Course/Class) during the Academic Session.....out of which Rs. 735/- was Library Security.
- (ii) The application of the candidate had been received in time.
- (iii) Nothing is due against the candidate as per report of the Library. Sanction may kindly be accorded for the refund of Rs. 735/- as Library Security to the candidate.
- (iv) The refund of this candidate has not been received previously.

Clerk.....

Supt (Admission)

Yes

Assistant.....

Assistant Registrar