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Certificates for Reserved Categories

Specimen of the Affidavit for Exemption from Punjabi

Forms : Entrance Test Form, Proforma to Determine Eligibility,
Admit Card and Acknowledgement, Students Attendance
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Admission Form 'A', Identity Card, Address Slips, Examination Form 'B', B-1,
B-2, B-3, Re-evaluation Form 'C'

Admission Form 'A-I', Identity Card, Address Slip, Examination Form B-I,
B-II, B-III and B-IV, Re-evaluation Form 'C', Refund of
Library Security Form 'D'

ਯੂਨੀਵਰਸਿਟੀ ਧੁਨੀ

ਆਸਾ ਮਹਲਾ ॥੧॥ ਚਉਪਦੇ ॥

ਵਿਦਿਆ ਵੀਚਾਰੀ ਤਾਂ ਪਰਉਪਕਾਰੀ ॥

ਜਾ ਪੰਚ ਰਾਸੀ ਤਾ ਤੀਰਥਿ ਵਾਸੀ ॥੧॥

ਘੁੰਘਰੂ ਵਾਜੈ ਜੇ ਮਨੁ ਲਾਗੈ ॥

ਤਉ ਜਮੁ ਕਹਾ ਕਰੇ ਮੇ ਸਿਉ ਆਗੈ ॥੧॥ ਰਹਾਉ ॥

ਆਸ ਨਿਰਾਸੀ ਤਉ ਸੰਨਿਆਸੀ ॥

ਜਾ ਜਤੁ ਜੋਗੀ ਤਾ ਕਾਇਆ ਭੋਗੀ ॥੨॥

ਦਇਆ ਦਿਗੰਬਰੁ ਦੇਹ ਬੀਚਾਰੀ ॥

ਆਪਿ ਮਰੈ ਅਵਰਾ ਨਹ ਮਾਰੀ ॥੩॥

ਏਕੁ ਤੂ ਹੋਰਿ ਵੇਸ ਬਹੁਤੇਰੇ ॥

ਨਾਨਕੁ ਜਾਣੇ ਚੋਜ ਨ ਤੇਰੇ ॥੪॥੨੫॥

(ਸ੍ਰੀ ਗੁਰੂ ਗ੍ਰੰਥ ਸਾਹਿਬ, ਅੰਗ ੩੫੬)

English Translation of University Dhuni

True learning *induces in the mind* service of mankind.

One subduing the five passions has truly taken abode at holy
bathing-spots. (1)

The mind attuned *to the infinite* is the true singing of
ankle-bells *in ritual dances*.

With this how dare Yama intimidate me in
the hereafter ? (Pause 1)

One renouncing desire is the true Sananyasi.

From continence comes true joy of living in the body (2)

One contemplating to subdue the flesh is the truly
Compassionate Jain ascetic.

Such a one subduing the self, forbears harming others. (3)

Thou Lord, art one and Sole.

Many Thy forms-

The manifold play beyond Nanak's comprehension. (4) (25)

(Translated by Gurbachan Singh Talib)

WELCOME

Dear Student,

I, on behalf of all the teachers of the Department of Distance Education, Punjabi University, Patiala, congratulate you on seeking admission to the Department and extend you a warm welcome. You are not our student only, you are our ambassador also. Your satisfaction is our cause and commitment. Learning through Distance Education system, sitting at a distance, is going to be a new experience for some of you and I earnestly wish that you enjoy it and find it useful.

You have become a part of the student brotherhood of Punjabi University, Patiala. The University has embarked under the dynamic leadership of the Vice-Chancellor, Sardar Jaspal Singh Ji on an innovative programme of 'reaching the unreachable' and is making all efforts to help the underprivileged young ones from rural areas to weave and achieve their dreams.

The last three decades are marked by an explosion of students' population at the school as well as at the college stage. There is a paradigm shift from the teacher to the learner in the learning world. The new philosophy lays great stress on the learner's autonomy rather than the teacher's autocracy. Greater stress on the learner is given by this department of the university.

India is a vast country with 70 percent of people living in villages. About 50 percent of them are illiterate and the opportunities for formal education are too inadequate. Prevailing formal system of education is not sufficient to meet the demand of the masses and bring equity in education. Constraints in terms of human resources and finances have resulted in an alternative system of education for all. Instead of bringing students to the educational institutions, it was proposed to take the school to the students and, hence, the concept of Distance Education came into existence.

Department of Distance Education, the oldest and premier institute of this region, has been continuously striving since its inception to fulfill the educational needs of all those who did not choose to go to a regular college for one reason or the other. I hope your decision to pursue your education through Distance Education mode in the Department will come up to your expectations and help you in achieving your aims. An effort is made to make this distant interaction more personal by organising Personal Contact Programmes at regular intervals. The Department has extended the facility of interaction through telephones also. You can directly get in touch with your teachers on phones. You can also meet your teachers on any working day between 10.00 a.m. to 2.00 p.m. The Department has six Study Centres located at Bathinda, Barnala, Faridkot, Bardwal (Dhuri), Sri Anadpur Sahib and Ahmedabad. You can use the facilities available at these centres.

Once again extending a hearty welcome to you, I wish you all success and ensure you that the Department will make all efforts to help you in achieving your goal. Let the heights be yours.

Tejinder Kaur
Professor & Head
Department of Distance Education

Important Note

- (i) The rules incorporated in this Prospectus are subject to the overriding effect of the relevant Regulations, Rules and Ordinances contained in the Punjabi University Calendar and also the resolutions adopted by the Academic Council/Syndicate. In case of any inconsistency between what is said in this Prospectus and that in the Regulations, Rules and Ordinances etc. the latter shall prevail.

If there is any ambiguity, the decision of the Vice-Chancellor will prevail.

- (ii) All disputes arising from this document or connected therewith are subject to the territorial jurisdiction of courts situated at Patiala only and to the exclusion of all other courts.
- (iii) Rules, Regulations and Ordinances pertaining to the course have not been included in this Prospectus. It is the responsibility of the student to obtain these from the University and get necessary information.
- (iv) It has come to our notice that there are some private bodies/institutions which pose themselves as agents of this University and collect application forms and fees etc. from candidates and promise them admission to this Department and take responsibility of paying fees etc., on their behalf. Since this University has no such agents, candidates willing to join any course of this Department are advised to correspond and send application forms etc. direct to the Department of Distance Education, Punjabi University, Patiala.
- (v) The Department remains closed on Saturday, Sunday and other gazetted holidays.
- (vi) Office Hours : 9:15 a.m. to 5:00 p.m. with lunch break from 1:00 p.m. to 1:30 p.m.
- (vii) The result of the Entrance Test shall be available on the Departmental website www.dccpbi.com.

I. A NOTE ABOUT PUNJABI UNIVERSITY AND THE DEPARTMENT OF DISTANCE EDUCATION

Punjabi University Patiala, one of the premier institutions of higher education in the north of India, was established on 30th April, 1962 under the Punjab Act No 35 of 1961. This is the second University in the world to be named after a language, the first being Hebrew University of Israel. Although initially the main task before the university was to develop and promote the language, literature and culture of Punjabi people, it has since evolved into a multi-faceted, multi-faculty educational institution with over fifty five teaching and research departments covering disciplines in Humanities, Arts and Sciences.

Punjabi University takes pride in the achievement of **Five Star status awarded by the NAAC, an autonomous body of the UGC.**

Department of Distance Education was established in 1968 and has been a pioneer institute imparting education through the distant mode and has been second institute in the country to adopt the non-formal mode of imparting education. For the first time in the country, this Department offered regional language as the medium of instruction and examination. Presently, the Department is managing 43 multi-faculty programmes. Student enrolment in the Department is as high as twelve to fifteen thousand every year.

The success story of the Department can be judged from the fact that it has reached the zenith not only amongst the Distance Education Institutions of the country but also at an international level. There is a continuous increase in the number of foreign students enrolled in various courses run by the Department.

The Department is proud of its students who have always performed exceptionally well in the University Examinations, lending credence to the fact that the distance mode of learning is second to none.

SALIENT FEATURES OF THE DEPARTMENT :

1. Carefully planned lessons written by eminent scholars are supplied to the candidates in printed form in regular despatches.
2. Regular and efficient evaluation of Response-Sheets/Projects submitted by the candidates.
3. Personal Contact Programmes to provide intensive class room instructions, discussions and personal guidance to candidates.
4. Supply of text books and other reading material from a well-equipped Departmental Library.

5. Library facility for the candidates at Library-cum-Study Centres established by the Department at Punjabi University Regional Centre, Bathinda, Government Barjindra College, Faridkot, S.D. College, Barnala, Desh Bhagat College Bardwal (Dhuri). Gurmat Sagar Trust, Village Sahota, Sri Anandpur Sahib and Gurduwara Guru Singh Sabha, Ahemdabad (Gujrat).
6. Supply of reference material for post-graduate candidates to supplement instructions imparted through lessons and lectures & video lessons.
7. Suggested readings and important questions at the end of each lesson to motivate candidates to read independently and supplement their knowledge.
8. Merit Scholarships, National Merit Scholarships available to the eligible candidates.

FUNCTIONARIES OF THE UNIVERSITY

		Telephone Numbers	
		Office	Residence
Chancellor	Shri Shiv Raj Patil	0172-2740740	0172-2740608
Vice-Chancellor	Dr Jaspal Singh	3046004	3046005
Dean, Academic Affairs	Prof. S.S. Tiwana	3046150	2280063
Registrar	Prof. A.S. Chawla	3046030	
Dean Research	Prof. Chandan Singh	3046303	
Dean, College Development Council	Prof. Manjit Singh	3046161	
Dean Student's Welfare	Prof. K.S. Dhillon	3046415	
Provost	Prof. Balwinder Singh	3046417	3046223
Controller of Examination	Dr Pawan Kumar Singla	3046370	
Director Public Relations	Prof. Gurmeet Singh Mann	3046230	
Director Youth Welfare	Prof. Satish Kumar Verma	3046342	
Director Sports	Dr Raj Kumar Sharma	3046430	
Chief Enginner	Er Amarjit Singh Sandhu	3046100	3046085
Chief Security Officer	Captain G.S. Gill	3046080	3046085
University Inquiry		3046366 & 3046367	

**Note : Telephone numbers of the Univeristy Exchange :
0175-3046598 to 3046599**

Any Officer/Branch/Department of the University can be reached through these numbers.

**ENTRANCE TEST FOR ADMISSION TO M.Ed. TWO YEARS COURSE
PART-I**

M.Ed. (Two Years) Course through Department of Distance Education is being run in accordance with the guidelines issued by the National Council for Teacher Education, which is a statutory body.

I. ELIGIBILITY FOR THE ENTRANCE TEST

Admission to M.Ed. Part-I is open to a candidate possessing 45% marks at Bachelor Degree/Post Graduate Degree level, alongwith 55% marks in B.Ed. or its equivalent and having atleast two years experience as full time regular teacher, educator, researcher, policy planner, teacher and administrator located within the State of Punjab.

Those who have appeared in B.Ed. examination and their result has not been declared can also apply for the Entrance Examination. However, they shall have to produce their original B.Ed. Detailed Marks Certificate at the time of counselling, failing which even if the candidate has scored a rank in the Entrance Examination entitling him/her for admission, the seat will not be given to him/her.

IMPORTANT NOTE

Candidates seeking admission to M.Ed. course are required to have passed the subject of Punjabi in Matriculation/Higher Secondary/+2 examination, otherwise they will not be given admission. The following category of candidates shall stand exempted from the above condition :

- (i) whose mother tongue is not Punjabi (candidates of this Category shall have to submit an affidavit in this regard.)
- (ii) those who after having passed Matric or Higher Secondary or +2 examination have passed the subject of Punjabi Compulsory or Punjabi Elective in the higher course (i.e. B.A./B.Com. etc.).

II. NUMBER OF SEATS

Total Number of Seats 250

III. RESERVATION POLICY

Punjabi University shall follow the reservation Policy of Punjab Government vide its letter No. 11/53/92-6 Edu.I/9729,9938 dated 10-05-2002 and 15-05-2002.

RESERVATION OF SEATS

The percentage of seats reserved for different categories shall be as follows :

Sr. No.	Category	Percentage of Seats to be reserved
i)	Scheduled Castes/Scheduled Tribes.....	25%
ii)	Backward Classes/OBC.....	05%
	The persons belonging to creamy layer are not entitled to the reservation under BC/OBC as per Notification No. 1/41/93 RS1/209 Government of Punjab, Department of Welfare dated 24-02-2009.	
	The rule of exclusion will apply to sons and daughters of	
	(a) Persons having gross annual income of Rs. 4.5 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for period three consecutive years;	
	(b) Persons in Categories I, II, III and IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.	
	Explanation : Income from salaries or agricultural land shall not be clubbed.	
iii)	Border Area and Backward Area (2% each).....	04%
iv)	Sports Persons	02%
v)	Wards of Political Sufferers/Freedom Fighters.....	02%
	(This will also include the wards of those who have undergone an aggregate of at least three months of imprisonment in connection with Emergency/ Punjabi Suba or Dharm Yudh Morcha for the demands of the State of Punjab, Warriors of Jalianwala Bagh, Kuka Movement and Kama Gata Maru Movement).	
vi)	Disabled Persons.....	03%
	a) Blind.....	1%
	b) Deaf & Dumb.....	1%
	c) Other Handicapped.....	1%
	(If suitable candidates are not available in any one of these sub-categories of disabled candidates or are not found suitable for the particular course, the seats so available will be filled up by the candidates from the other sub-categories of disabled candidates).	
vii)	Children/widows of Defence Personnel	02%
	Children/widows of Defence Personnel killed or disabled to the extent of 50% or more in action, wards of gallantary awardees, Ex-servicemen and children of serving defence personnel/ Ex-servicemen.	
viii)	Children/Widows of Para-Military Forces Personnel	02%
	Children/Widows of para-military forces personnel,Punjab Police, PAP and Punjab Home Guards killed or disabled in action to	

the extent of 50% or more ex-para-military forces personnel and children of serving paramilitary forces personnel ex-paramilitary forces personnel.

- ix) Riots Affected02%
November, 1984 riot affected displaced persons, children of Army deserters killed/100% physically disabled, the children of the families of persons killed as a result of terrorist violence or by security forces acting in aid of civil power and the children of innocent civilians who have sustained 100% disability in terrorist violence or during operation by security forces acting in aid of civil power.
- x) Widow/Divorced Women.....02%

IV. COMPETENT AUTHORITY TO ISSUE VARIOUS CERTIFICATES

1. A candidate applying for Admission under **category (i)** i.e. against the seats reserved for Scheduled Castes/Scheduled Tribes category shall be considered provided he/she produces a Certificate signed by the District Magistrate/ Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendary Magistrate/ City Magistrate/Sub Divisional Magistrate/Talika Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of Ist Class Stipendary Magistrate). Revenue Officer not below the rank of Tehsildar as per U.O.No.10/2/96-2 SWI/11-12-13-14 Dated, Chd. 8.1.99 or as per Punjab Government Notification Nos. 1/3/95-PPII-7332 and 1/3/95-3PII/10377 Dated 14/6/99 and 18/8/2000 and 1/8/07-RC1/853 dated 29-06-2009.
2. A candidate applying for Admission under **category (ii)** i.e. against the seats reserved for Backward Classes/OBC category shall be considered provided he/she produces income certificates of parents along with Backward class/OBC certificate signed by the S.D.O. (Civil), Executive Magistrate, Tehsildar, Naib-Tehsildar, Block Development Officer, District Revenue Officer as per latest instructions of the Punjab Government. **Only the latest certificate will be considered.**
3. A candidate shall be eligible for admission under **category (iii)** only if he/she is from a town/village within 10 miles from the International Border excluding the towns of Ferozepur and Gurdaspur or his/her town/village falls within the backward area limits. A certificate to this affect should be obtained from S.D.M./ G.A. to D.C./D.C. and S.D.O. civil.
4. A candidate claiming admission under **category (iv)** will produce a gradation certificate issued by the Director of *Sports from respective States. Sports achievement of school level will not be accepted.*
5. A candidate seeking admission under **category (v)** will produce a certificate

- from the respective Deputy Commissioner.
6. A candidate claiming admission under **categories (vi)** must at least be 40 percent handicapped, the disability should be duly certified by the C.M.O.
 7. A candidate claiming admission under the **categories (vii) and (viii)** will produce certificate from the Commanding Officer/Commandant/SSP.
 8. In order to decide the eligibility of riot-affected (**category (ix)**), the candidates must produce a certificate from the respective Deputy Commissioner to the effect that he/she is a November, 1984 riot affected displaced person. As regards a terrorist affected person dependent of Terrorist affected families in Punjab, a certificate from the respective Deputy Commissioner to this effect is required. Dependents of terrorist affected family will mean a family which has lost its bread-earner in some terrorist action in Punjab.
 9. In case of **category (x)** a widow must produce a death certificate of her husband and a divorced woman a legal certificate containing the final decision of the Court.

V. MORE DETAILS : ABOUT RESERVATION

1. The admission against the reserved seats will be made in terms of the criteria laid down in the respective categories. Where such criteria have not been provided, the admission shall be made on the basis of calculated academic merit.
2. The candidates who desire to seek admission in reserved categories but can be admitted on the basis of open merit, will not be admitted under reserved categories.
3. Ex-serviceman means a person who has served in any rank (whether as a combatant or as a not-combatant) in the Armed Forces of the Union including the Armed Forces of the former Indian States but excluding the Assam Rifles, Defence Security Corps, General Reserve Engineering Force, Lok Sahayak Sena and Territorial Army, for a continuous period of not less than six months after attestation and;
 - (i) has been released or discharged otherwise than at his own request or by way of dismissal or discharged on account of misconduct, inefficiency; or
 - (ii) has been transferred to the reserve, pending his release; or
 - (iii) has to serve for more than six months for completing the period of service requisite for becoming entitled to be released or transferred to the reserve as asforesaid; or
 - (iv) has been released at his own request after completing five years service in the Armed Forces of the Union.
4. The permanent disablement will mean incapacitation leading to discharge of the person by the military authorities.
5. The rules for reservation against various categories can be revised and the

rules existing at the time of the counselling will be applicable.

Note :

1. *The candidates claiming admission against sports participation seats are required to submit additional application forms (appended in the Prospectus) complete in all respects along with attested copies of the sports certificates to the respective Department.*
2. *The specimen of the certificate for claiming benefit against the reserved categories are available at the end of this Prospectus.*

VI. SUBMISSION OF ENTRANCE TEST FORM :

- The candidate should write M.Ed. (D.E.) Entrance Test Form - 2011 on the envelope in which the entrance test form is being sent.
- **The entrance form duly filled in, should be accompanied by the documents arranged in the following order:**
 - i. Acknowledgement Card
 - ii. Proforma to determine eligibility
 - iii. Attendance Sheet
 - iv. Admit Card
 - v. Entrance Test Form
 - vi. Copy of Detailed Marks Sheets of B.A./B.Sc./B.Com. Part-III/M.A./M.Sc./M.Com. and B.Ed.
 - vii. Self-attested copy of DMC Matric. (Proof of having passed Punjabi)
 - viii. Proof of residence of Punjab
 - ix. Attested copy of the relevant certificate for the reserved category clearly specifying category, in which the admission is being sought on the prescribed form attached in the Prospectus
 - x. A copy of recognition/affiliation of the school.
 - xi. Address Slips
 - xii. Four self-addressed envelopes, size 9x4 inches.

The candidate should read the following instructions thoroughly before submitting the entrance test form :

- The candidate should fill the Entrance Test Form in his/her own handwriting.
- The candidate should submit his/her Entrance Test Form before the last date either personally or by registered post or by courier to

Co-ordinator

M.Ed.(D.E.) Entrance Test Cell - 2011

Department of Distance Education,

Punjabi University, Patiala 147 002

- If the form is being submitted by hand, the candidate should ask the concerned person to give a receipt duly signed.

- The candidate will appear in the Entrance Test purely at his/her own risk and responsibility subject to fulfilling the eligibility conditions laid down in the Ordinances.
- **The candidate must clearly indicate only one category in which he/she wants to be considered.**
- No change in the opted category will be allowed.
- The candidate should page-mark (1, 2, 3, 4, 5 etc.) his/her form and the other documents and bind them properly with a strong tag.

VII. The following documents should be attached with the Entrance Test Form:

- (a) Three latest self attested passport size photographs of the candidate be attached. One photograph should be pasted on the admit card and one on the Entrance Test Form and one on the Attendance Slip Form.
- (b) Self-attested copy of the Detailed Marks Certificate of B.A./B.Sc./B.Com. Part-III/ M.A./M.Sc./M.Com.and B.Ed.
- (c) Attested copies of the relevant certificate on the prescribed form issued by competent authority specifying the category to which the candidate belongs, in the case of those applying under reserved category.
- (d) Admit Card duly signed by the candidate himself/herself at the indicated place.
- (e) If the result of a candidate in the examination on the basis of which admission is sought has not been declared, he/she will have to submit the same result at the time of the counselling failing which he/she forfeits the right to admission.
- (f) Original copy/copies of the experience certificate/certificates from the Principal/Head of the recognised/affiliated schools wherever the teacher has worked.
- (g) Self-attested copy of the Matriculation Certificate and Detailed Marks Card.
- (h) Proof of Residence.

VIII. PROCEDURE FOR SELECTION : (GENERAL CATEGORY)

1. The admission to the Course shall be based on merit earned by the candidates in the Entrance Test. The qualifying marks shall be as under :

General Category	35%
Scheduled Caste/Scheduled Tribe	30%
2. Merit List of the candidates who qualify the entrance test in the requisite pass percentage shall be drawn separately.
3. In case one or more candidates get the same number of marks, their inter-se merit shall be determined as under :
 - ◆ In the case of candidates securing identical scores in the final merit

list, the candidates with higher marks in the qualifying examination will be given preference. In case of parity even at this stage, a candidate older in age shall be given preference.

IX. IMPORTANT INSTRUCTIONS :

1. Candidates must read contents of the Prospectus very carefully. No claim would be entertained with regard to the relaxation of eligibility conditions.
2. Incomplete forms would not be entertained and would stand cancelled without intimation. No correspondence in this regard would be entertained.
3. Mere success in the Entrance Test does not make a candidate eligible for admission. Admission will be finalised on the basis of the fulfilment of all conditions of the Entrance Test Examination. It is the sole responsibility of the candidate to make sure about his/her eligibility before the submission of admission form, as per instructions prescribed in the Prospectus.
4. Any candidate who belongs to reserved category would not be given any benefit if the requisite certificate is incomplete or has not been issued/attested by the competent authority.
5. No original certificate/Degree should be sent to the University unless it is asked for.
6. The admission would stand cancelled in case of providing wrong information or giving any wrong statement. The student himself/herself would be responsible for this lapse.
7. **Reserved Category Candidate shall opt for one category only and must fill that one category in the column.**
8. Candidates misbehaving with any staff member conducting the test or found talking or changing the seat allotted to him/her or creating nuisance during the test, would be turned out of the Examination Hall. He/she would be debarred from taking the examination.
9. If any material e.g. Book(s), Note Book(s), Notes or material relevant for the test, is found in the possession of the candidate, he/she would be disqualified from the examination . The decision of the Centre Superintendent/Observer in this regard, would be final.
10. If from the answer sheet of a candidate, it is revealed that he/she has used unfair means, his/her answer sheet would be cancelled. The opinion and decision of the Co-ordinator, (M.Ed. Entrance Test Cell) would be final in this regard.
11. If a candidate leaves a distinct sign of identity or tries to reveal his/her identity, his/her answer sheet would be cancelled and opinion and decision of the Co-ordinator (M.Ed. Entrance Test Cell) would be final in this regard.
12. Use of Mobile phone, pager, calculator is not allowed during examination. In no case the candidates will be allowed to carry the mobile phone inside the

examination hall and the Department will not own any responsibility in this regard.

X. (a) PAPERS FOR THE ENTRANCE TEST

The Entrance Test will be held on August 28, 2011 Sunday from 11:00 a.m. to 12:30 p.m. The Entrance Test will be set out of the following :

TOTAL MARKS : 100

TIME : 1½ HOURS

1. Teacher in Emerging Indian Society
2. Development of Learner and Teaching Learning Process
3. Development of Educational System in India
4. Essentials of Educational Technology and Management
5. Methodology of Teaching

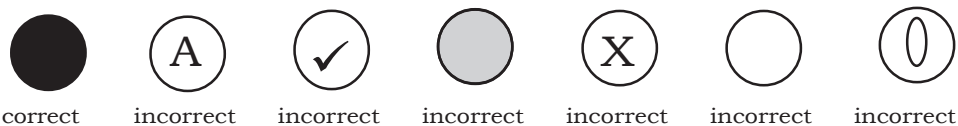
There will be 100 questions in all containing one mark each.
There will be no negative marking.

(b) INSTRUCTIONS FOR WRITING ANSWERS ON OMR SHEET

There shall be 100 multiple choice type objective questions.

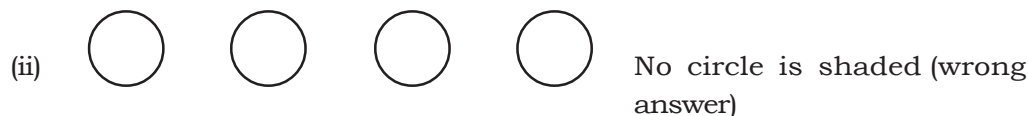
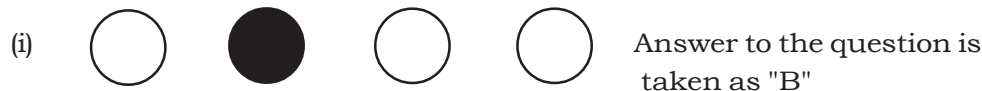
- (a) Each question will have 4 options specified against it. Out of these 4 options A, B, C and D provided in each question, only one is correct.
- (b) In the OMR Sheet attached at the end of the booklet, there shall be four circles against every question, marked A, B, C and D.
- (c) One and only one of the 4 circles is to be shaded by the candidate for every question. Leaving all the 4 circles blank or shading of more than one circle will be treated as a wrong answer.
- (d) Shade a circle according to the following instructions :

(i) How to shade a circle



(ii) Illustration

A B C D



(iii)   Two circles shaded (wrong answer)

- (e) On the OMR Sheet, the candidate is to fill the Roll No. by shading the circle. For illustration, please refer to the sample of the **OMR SHEET** attached in this Prospectus.
- (f) Candidate shall use only black/blue ink, ball/sketch pen to shade the entire circle. Use of fluorescent marker pen, lead pencils etc., or pens of ink other than black or blue is not allowed.
- (g) Use of rubber, blade or any other material to erase or to cut the OMR Sheet will be deemed to be incorrect answer.
- (h) Marking/shading the OMR Sheet at any other place than the prescribed one shall lead to the cancellation of the result.
- (i) Candidate must ensure that the code on the OMR sheet must match with the code on the question paper. In case of mismatch he/she must point out to the Deputy Superintendent of the Examination Centre.
- (j) Candidate must sign only in the space provided for the purpose.
- (k) OMR Sheet must not be folded or damaged.
- (l) Candidate should reach the Examination Centre, half an hour before the commencement of the examination.
- (m) No candidate will be allowed to enter the Examination Hall without the Admit Card, under any circumstances.
- (n) No candidate will open the paper seal of the question Booklet before the specified time.

XI. (a) SAMPLE QUESTIONS

1. Education has been defined as "drawing out the best in child and man....body, mind and spirit" by
 - (A) John Dewey
 - (B) Robindernath Tagore
 - (C) Mahatma Gandhi
 - (D) Dr. Radha Krishnan.
2. Pick the odd one out
Aim of education is to
 - (A) make people literate
 - (B) make people productive members of society
 - (C) make people good citizen
 - (D) make people worry free
3. Which school of thought advocated 'Self-expression' as the main aim of education?
 - (A) Idealism

- (B) Naturalism
 - (C) Realism
 - (D) Existentialism
4. Science and Theories of Values is known as
- (A) Epistemology
 - (B) Metaphysics
 - (C) Axiology
 - (D) Aesthetics
5. Motivation is meant to
- (A) Create interest in task
 - (B) Reduce anxiety
 - (C) Enhance task related anxiety
 - (D) Develop personality
6. Creativity implies
- (A) Novelty
 - (B) Usefulness
 - (C) Usefulness and Novelty
 - (D) Intelligence
7. Pick out the odd one;
- (A) Development proceeds from centre to periphery
 - (B) Development proceeds from head to tail.
 - (C) Childhood reflects the future adult person's personality
 - (D) Development of mathematical concepts starts with number value.
8. Projective tests are used to measure
- (A) Imagination
 - (B) Intelligence
 - (C) Motivation
 - (D) Interests
9. Delinquency is found to be related to
- (A) high socio-economic status
 - (B) middle class families
 - (C) low socio-economic status
 - (D) environment of the child
10. Which of the following is the most educationally deprived class of the Indian society ?
- (A) Women
 - (B) Handicapped individuals
 - (C) Scheduled Castes
 - (D) Scheduled Tribes
11. Plan of Action (PoA) related to National Policy of Education was formulated in
- (A) 1986

- (B) 1990
 - (C) 1989
 - (D) 1992
12. SSA stands for
- (A) Spastic Society of Asia
 - (B) Small Scale Agroindustry
 - (C) Sarva Samithi Association
 - (D) Sarva Shiksha Abhiyan
13. Wood's Dispatch was a land mark in the development of education in British period. It happened in
- (A) 1835
 - (B) 1854
 - (C) 1882
 - (D) 1886
14. Education in India falls in which list ?
- (A) Concurrent
 - (B) State
 - (C) Central
 - (D) Official
15. How will you train your students for using library properly ?
- (A) By sitting in library with them and guiding them.
 - (B) By giving them books to study at home.
 - (C) By taking them to library during holidays.
 - (D) By telling the importance of books.
16. Essay type examination have been greatly appreciated because they
- (A) are more valid
 - (B) are more reliable
 - (C) can be scored objectively
 - (D) measure verbal fluency
17. Why should a time table be made in a school ?
- (A) It is a good control mechanism.
 - (B) It is good to make it because others make it.
 - (C) Any time an educational inspector can visit.
 - (D) It facilitates smooth and structured functioning.
18. Learning in students can be more effective by
- (A) Listening
 - (B) Seeing
 - (C) Imagining
 - (D) Doing work with their own hands.

19. Teaching is a process which is
 (A) Unipolar
 (B) Bipolar
 (C) Tripolar
 (D) Multipolar
20. Which of these does NOT relate to Distance Education ?
 (A) Face to face education
 (B) Correspondence education
 (C) Personal Contact Programme
 (D) Study Centres
21. 'NAAC' a part of 'UGC' is meant to
 (A) Provide funding
 (B) Control quality
 (C) Promote teaching
 (D) Open higher learning institutions
22. Family is a means of
 (A) Informal Education
 (B) Formal Education
 (C) Non-formal Education
 (D) Distance Education
23. NCERT is supposed to handle
 (A) Primary Education
 (B) Secondary Education
 (C) Higher Education
 (D) School Education
24. Education became a fundamental right by which amendment in the Constitution?
 (A) 42nd
 (B) 86th
 (C) 90th
 (D) 93rd

(b) Answers to Sample Questions

- | | | | | | |
|----------------|----------------|----------------|----------------|----------------|----------------|
| 1. (C) | 2. (D) | 3. (B) | 4. (C) | 5. (A) | 6. (C) |
| 7. (D) | 8. (A) | 9. (D) | 10. (B) | 11. (D) | 12. (D) |
| 13. (B) | 14. (A) | 15. (A) | 16. (D) | 17. (D) | 18. (D) |
| 19. (C) | 20. (A) | 21. (B) | 22. (A) | 23. (D) | 24. (A) |

Roll Number 1 3 2 5	In Words One Thousand Three	Code No.: [REDACTED]
0 ○ ○ ○ ○ ○		Sig. of Student
1 ● ○ ○ ○ ○		Space for Stamping
2 ○ ● ○ ○ ○		
3 ○ ○ ● ○ ○		Sig. of Dy. Supdt.
4 ○ ○ ○ ● ○		
5 ○ ○ ○ ○ ●		
6 ○ ○ ○ ○ ○		
7 ○ ○ ○ ○ ○		
8 ○ ○ ○ ○ ○		
9 ○ ○ ○ ○ ○		

1	○ ○ ○ ○ ○	26	○ ○ ○ ○ ○	51	○ ○ ○ ○ ○	76	○ ○ ○ ○ ○
2	○ ○ ○ ○ ○	27	○ ○ ○ ○ ○	52	○ ○ ○ ○ ○	77	○ ○ ○ ○ ○
3	○ ○ ○ ○ ○	28	○ ○ ○ ○ ○	53	○ ○ ○ ○ ○	78	○ ○ ○ ○ ○
4	○ ○ ○ ○ ○	29	○ ○ ○ ○ ○	54	○ ○ ○ ○ ○	79	○ ○ ○ ○ ○
5	○ ○ ○ ○ ○	30	○ ○ ○ ○ ○	55	○ ○ ○ ○ ○	80	○ ○ ○ ○ ○
6	○ ○ ○ ○ ○	31	○ ○ ○ ○ ○	56	○ ○ ○ ○ ○	81	○ ○ ○ ○ ○
7	○ ○ ○ ○ ○	32	○ ○ ○ ○ ○	57	○ ○ ○ ○ ○	82	○ ○ ○ ○ ○
8	○ ○ ○ ○ ○	33	○ ○ ○ ○ ○	58	○ ○ ○ ○ ○	83	○ ○ ○ ○ ○
9	○ ○ ○ ○ ○	34	○ ○ ○ ○ ○	59	○ ○ ○ ○ ○	84	○ ○ ○ ○ ○
10	○ ○ ○ ○ ○	35	○ ○ ○ ○ ○	60	○ ○ ○ ○ ○	85	○ ○ ○ ○ ○
11	○ ○ ○ ○ ○	36	○ ○ ○ ○ ○	61	○ ○ ○ ○ ○	86	○ ○ ○ ○ ○
12	○ ○ ○ ○ ○	37	○ ○ ○ ○ ○	62	○ ○ ○ ○ ○	87	○ ○ ○ ○ ○
13	○ ○ ○ ○ ○	38	○ ○ ○ ○ ○	63	○ ○ ○ ○ ○	88	○ ○ ○ ○ ○
14	○ ○ ○ ○ ○	39	○ ○ ○ ○ ○	64	○ ○ ○ ○ ○	89	○ ○ ○ ○ ○
15	○ ○ ○ ○ ○	40	○ ○ ○ ○ ○	65	○ ○ ○ ○ ○	90	○ ○ ○ ○ ○
16	○ ○ ○ ○ ○	41	○ ○ ○ ○ ○	66	○ ○ ○ ○ ○	91	○ ○ ○ ○ ○
17	○ ○ ○ ○ ○	42	○ ○ ○ ○ ○	67	○ ○ ○ ○ ○	92	○ ○ ○ ○ ○
18	○ ○ ○ ○ ○	43	○ ○ ○ ○ ○	68	○ ○ ○ ○ ○	93	○ ○ ○ ○ ○
19	○ ○ ○ ○ ○	44	○ ○ ○ ○ ○	69	○ ○ ○ ○ ○	94	○ ○ ○ ○ ○
20	○ ○ ○ ○ ○	45	○ ○ ○ ○ ○	70	○ ○ ○ ○ ○	95	○ ○ ○ ○ ○
21	○ ○ ○ ○ ○	46	○ ○ ○ ○ ○	71	○ ○ ○ ○ ○	96	○ ○ ○ ○ ○
22	○ ○ ○ ○ ○	47	○ ○ ○ ○ ○	72	○ ○ ○ ○ ○	97	○ ○ ○ ○ ○
23	○ ○ ○ ○ ○	48	○ ○ ○ ○ ○	73	○ ○ ○ ○ ○	98	○ ○ ○ ○ ○
24	○ ○ ○ ○ ○	49	○ ○ ○ ○ ○	74	○ ○ ○ ○ ○	99	○ ○ ○ ○ ○
25	○ ○ ○ ○ ○	50	○ ○ ○ ○ ○	75	○ ○ ○ ○ ○	100	○ ○ ○ ○ ○

SPECIMEN

PART-II

XII GENERAL COUNSELLING RULES

1. A candidate who fails to report for Counselling on the stipulated date/ dates will forfeit his/her claim. No appeal in this regard will be entertained.
2. Attendance during Counselling is essential for all eligible candidates who will be called through Distance Education Department. However, Counselling in absentia may be allowed on the following conditions by the Coordinator in exceptional cases like accident, severe illness or having been trapped in natural calamity or war like conditions or in case of death of any of the grand parents, parents, brother/sister/spouse. A documentary proof in this regard will have to be provided.
3. The candidate will have to fill the admission form in his/her own handwriting as per rule.
4. The tuition fee will have to be deposited within the next three working days after the Counselling, failing which the seat will be cancelled.
5. The seat allotted through Counselling will be cancelled if the tuition fee and other charges are not deposited within three working days.

XIII. ELIGIBILITY FOR COUNSELLING AND ADMISSION

As mentioned earlier in the Prospectus, securing qualifying marks in the Entrance Test alone does not entitle the candidate for admission in the M.Ed. Course. After the declaration of the result of the Entrance Test, eligibility of the successful candidates in order of merit will be verified as per the rules mentioned in the Prospectus. Out of the eligible candidates, category cum merit wise limited number of candidates will be called for counselling. Letters to such candidates will be sent by registered post and they will have to appear for the counselling in the department as per the schedule given in the prospectus. Information regarding this will also be available on the department's website (<http://www/dccpbi.com>) by the second week of September 2011. Only the finally eligible candidates will be admitted category wise against the available seats.

XIV. COUNSELLING DATES

After a candidate qualifies in the Entrance Test and secures a rank which entitles him/her for admission, he/she will report for Counselling in the Department according to the following schedule :

GENERAL CATEGORY	:	26-09-2011 to 27-09-2011
RESERVED CATEGORY	:	29-09-2011 to 30-09-2011
Remaining Seats of All Categories	:	07-10-2011

XV. DOCUMENTS TO BE PRODUCED AT THE TIME OF COUNSELLING :

At the time of counselling a candidate will be required to bring the following documents. If the candidate fails to produce the original documents asked for, his/her case will not be considered for admission.

- (i) Original Result Card of M.Ed. Entrance Test.
- (ii) Original Matriculation Certificate containing Date of Birth.
- (iii) Original Detailed Marks Certificate of B.A./B.Sc./B.Com. Part-III, M.A./M.Sc./M.Com. and B.Ed.
- (iv) Those applying under reserved category will produce original relevant certificate on the prescribed form issued by the competent authority specifying the category to which the candidate belongs.

XVI. ADMISSION

If during the Counselling the candidate is declared eligible for admission, he/she will submit the Admission form 'A' duly filled in his/her own handwriting. No column of the form should be left blank. Strike out the column which is not applicable. The admission form alongwith the Demand Draft of requisite fee drawn in **FAVOUR OF REGISTRAR, PUNJABI UNIVERSITY, PATIALA payable at PATIALA** has to be submitted in the Department personally by the candidate within the three working days after the admission, failing which candidate forfeits his/her claim to the seat.

Note :- Those students who are already registered with Punjabi University, Patiala, will have to fill up their registration number in the Admission Form. If they conceal the registration number they will be charged Rs. 5000/- as per University rules.

- 1. RECOGNITION OF EXAMINATIONS OF OTHER UNIVERSITIES :** The certificates/degrees of all statutory Universities or institutions recognised by the Association of Indian Universities (Inter University/Board) are considered equivalent to the corresponding certificate/degree of this University for purposes of admission to the course.
- 2. ORIGINAL CERTIFICATES AND MIGRATION CERTIFICATE :** Original Certificates and Migration Certificate shall have to be submitted with the Admission Form. However, if a candidate fails to submit these alongwith Admission Form, he/she should submit the same within one month from the date of submission of Admission Form with the permission of the Head, Department of Distance Education. However, in cases where the candidates fail to submit these within one month from the date of submission of Admission Form, these shall be accepted with late fee, as per schedule given below:

With Late Fee of Rs. 500/-	:	30-11-2011
With Late Fee of Rs. 1000/- (with the permission of the Registrar)	:	21-02-2012

3. VERIFICATION OF ORIGINAL CERTIFICATES

Candidates who have passed the qualifying examination (on the basis of which they are seeking admission to the course) from any University/Board (other than Punjabi University) are required to submit the original degrees/certificates for verification. Admission to a course will be provisional till the verification of these documents. The Department reserves the right to cancel the provisional admission and/or the result of the examination of the concerned course of a candidate whose degree/documents are found to be bogus, forged or tampered with. It shall be the responsibility of the student to submit the required certificates and documents within stipulated period as and when demanded, failing which his/her admission shall stand cancelled without any notice. The original certificates/documents will be returned to the student after verification.

XVII. MODE OF PAYMENT OF FEE :

Tuition fee and other charges may be remitted through a Demand Draft Drawn in favour of Registrar, Punjabi University, Patiala-147 002, payable at the State Bank of Patiala, Punjabi University Branch, or any other scheduled bank at Patiala. The Demand Draft should be crossed as '& Co.' only.

The applicant while submitting a Demand draft should ensure that :

- (i) (a) he/she must write his/her name, address and course at the back side of the demand draft;
 - (b) it bears the name of the station of the issuing branch of the bank concerned;
 - (c) any over-writing must be signed by the authority issuing the demand draft; and
 - (d) the amount in words and figures must tally.
- (ii) Cheques, money orders and IPOs and cash will not be accepted.

XVIII. FEE STRUCTURE : (M.Ed. Part-I)

Tuition Fee and Other Charges

- | | | |
|-------|---|-----------|
| (i) | Student already registered with Punjabi University
(Inclusive of Library Security and Infrastructure Development Fund) | : 9095/- |
| (ii) | Student migrating from Board/University
other than Punjabi University, Patiala,
UT Chandigarh and outside the State of Punjab
(Inclusive of Library Security and Infrastructure Development Fund and Verification Fee) | : 10185/- |
| (iii) | *Students already registered with this University,
but B.Ed. appeared from other Universities. | : 9785/- |

* Those who have passed their B.A./M.A./M.Com. from Punjabi University but B.Ed. from University other than the Punjabi University will also have to deposit fee as mentioned at No. (iii).

PART-III
CHAPTER - I
M.Ed. PART-I AND M.Ed. PART-II

1. COURSES OF READING AND SYLLABI

There will be Six papers in all for M.Ed. Part-I and Part-II. Three papers are required to be studied in M.Ed. Part-I. These Three Papers are compulsory. Three Papers to be studied in M.Ed. Part-II are optional. Out of the given Five Options the students shall have to choose any three.

FOUNDATION PAPERS

	External Evaluation	Internal Evaluation	Marks
Paper-I : Philosophical and Sociological Foundations of Education.	80	20	100
Paper-II : Psychological Foundations of Education.	80(Theory) 20(Practical)		100
Paper-III : Methodology of Educational Research and Statistics.	80	20	100

1. **Medium of Instruction** : English/Punjabi
2. **Medium of Examination** : English/Punjabi/Hindi

3. **Personal Contact Programme** : Compulsory

The student shall have to attend 80% of the lectures delivered. He/She will have to attend Personal Contact Programme for 30 days for M.Ed. Part-I (As and when organised by the Department). In very exceptional cases, if a candidate fails to attend Personal Contact Programme then a special Personal Contact Programme can be arranged by the Department by depositing of Rs. 10,000/- by the candidate in the form of Demand Draft drawn in favour of Registrar, Punjabi University, Patiala, payable at Patiala. In no case the Demand Draft should be sent without bearing the name of the candidate at the back.

4. **House Test** : Compulsory

The Student will have to qualify the house test securing at least 20% marks in each theory paper in Part-I. In case the student does not fulfil this requirement, he/she will have to join M.Ed.(D.E.) as a casual student in next session to fulfil this requirement.

5. **Response Sheets** : Compulsory (Two Response Sheets in each paper).

Candidate who fail to submit the required number of Response Sheets will be debarred from taking the examination.

2. SCHEDULE OF SUBMISSION OF EXAMINATION FORM :

Without late fee	:	21 th November, 2011
With late fee of Rs. 800/-	:	02 nd January, 2012
With late fee of Rs. 1200/-	:	02 nd February, 2012
With late fee of Rs. 5,000/-	:	18 th February, 2012
With late fee of Rs. 10,000/-	:	05 th March, 2012
Centre of Examination	:	Patiala/Bathinda/Faridkot/Mohali
Examination Fee	:	Rs. 1200/- (Demand Draft should be in favour of Registrar, Punjabi University, Patiala)

M.Ed. PART-II

3. ELIGIBILITY :

Admission to M.Ed. Part-II examination is open to those candidates who have passed M.Ed. Part-I examination. The candidate who has been placed under re-appear in one paper can seek provisional admission in M.Ed. Part-II but he/she shall have to clear the re-appear paper in the month of September of the same year.

4. FEE STRUCTURE

Tuition Fee and Other Charges

- | | | |
|------|--|----------|
| (i) | Student M.Ed. Part-I having passed from Punjabi University, Patiala in the session April 2012 (Inclusive of Continuation Fee of Rs. 135/- and less Library Security Rs. 735/-) | : 8495/- |
| (ii) | Gap Years Students (Inclusive of Library Security Rs. 735/-) | : 9230/- |

5. **NOMENCLATURE OF PAPERS :** Optional Papers(Paper IV, V & VI) The candidate will have to choose any three of the following :

	External Evaluation	Internal Evaluation	Marks
(i) Guidance and Counselling	80(Theory) 20(Practical)		100
(ii) Comparative Education	80	20	100
(iv) Educational Technology	80(Theory) 20(Practical)		100
(vi) Educational Management and Planning	80	20	100
(viii) Adult and Non-Formal Education	80	20	100

1. Medium of Instruction : English/Punjabi
2. Medium of Examination : English/Punjabi/Hindi
3. Personal Contact Programme : Compulsory
The student shall have to attend 80% of the lectures delivered. He/She will have to attend Personal Contact Programme for 30 days (As and when organised by the Department). In very exceptional cases, if a candidate fails to attend Personal Contact Programme a special Personal Contact Programme can be arranged by the Department by depositing of Rs. 10,000/- by the candidate in the form of Demand Draft drawn in favour of Registrar, Punjabi University, Patiala, payable at Patiala. In no case the Demand Draft should be sent without bearing the name of the candidate at the back.
4. House Test : Compulsory
The Student will have to qualify the house test securing at least 20% marks in each theory paper in Part-II. In case the student does not fulfil this requirement, he/she will not be eligible for the final exam.
5. Response Sheets : Compulsory (Two Response Sheets in each paper).
Candidates who fail to submit the required number of Response Sheets will be debarred from taking the examinations.

7. SCHEDULE OF SUBMISSION OF EXAMINATION FORM :

Without late fee	:	21 th November, 2012
With late fee of Rs. 800/-	:	02 nd January, 2013
With late fee of Rs. 1200/-	:	02 nd February, 2013
With late fee of Rs. 5,000/-	:	18 th February, 2013
With late fee of Rs. 10,000/-	:	05 th March, 2013

Centre of Examination : Patiala/Bathinda/Faridkot/Mohali

Examination Fee : Rs. 1250/- (Demand Draft should be in favour of Registrar, Punjabi University, Patiala)

CHAPTER - II
GENERAL INFORMATION

1. IMPORTANT INFORMATION : GENERAL

- (1) The ordinances in force at the time a student joins a course shall hold good only for the examination held during or at the end of the academic year. Nothing contained in this Prospectus shall be deemed to debar the University from amending the Ordinances subsequently and the amended Ordinances, if any, shall apply to all students whether old or new.
- (2) Notwithstanding the information contained in the Prospectus, the Vice-Chancellor will have the right that he, in consultation with the Standing Committee of the Academic Council, can delete, change or make additions in any of the provisions contained therein.
If there is any ambiguity in the clarification or interpretation of rules given in this Prospectus, the decision of the Vice-Chancellor will be final.
- (3) All disputes and legal proceedings, if any, shall be settled within the jurisdiction of Patiala Courts.
- (4) No candidate can appear in two major examinations of the same faculty or of different faculties (Arts or Science, etc.) in the same calendar year.
- (5) If there is any increase in the rates of examination fee, tuition fee and annual charges, etc. pertaining to any course/class at a later stage, the students shall have to pay the enhanced dues.
- (6) Punjabi University employees are exempted from payment of Library Security Fee, Medical Fee and Library Membership Fee.
- (7) Rs. 735/- as Library Security is a part of tuition fee and other charges. (The Library Security has been included in the fee structure as shown for M.Ed. Part-I.) The candidate can withdraw security on request within one year of leaving the Department in prescribed application form available in Annexure 'D'. The candidates who have already paid Library Security in the first year of integrated course are not required to pay this amount in next part of the same course, provided there is no gap in the year.
- (8) The candidate seeking admission is required to submit full tuition fee and other charges, infrastructure development fee as already mentioned in the fee structure alongwith the Admission Form. The candidate submitting less fee shall be charged Rs. 250/- as a discrepancy fee with balance fee.

2. FEE CONCESSION

The following categories of candidates are granted fee concession/exempted from payment of tuition fee. They may pay only annual charges alongwith the fee meant for admission to the course.

- (i) In case of two real brothers/sisters studying in the same Department, half fee concession will be granted to that candidate who is studying in course whose tuition fee is less than the other course. If both or one of them is in service or has got some other source of income, fee concession shall not be granted. Eligible students must apply for fee concession alongwith attested copies of Matriculation Certificate within one month from the date of admission. No application thereafter or any application not supported by attested copies of Matriculation Certificate will be entertained for the purpose. If one of the real brothers/sisters is married he/she will not be granted the benefit of half-fee concession.

- (ii) Wife/Ward(s)/real son(s) or daughter(s) of Punjabi University employees, provided they are not in service :
 - (a) Those drawing pay upto Rs. 18450/- per month, Full Tuition fee concession.
 - (b) Those drawing pay from Rs. 18451/- to Rs. 21600/- per month, Half Tuition fee concession.
 - (c) Rs. 21601/- as above 25% concession
- (iii) Punjabi University Employees Full Tuition Fee concession.
(University Employees are exempted from payment of Library Security and Library Membership Fee).

3. CONTINUATION FEE FOR INELIGIBLE CANDIDATES

Candidates who become ineligible due to non-participation in the Personal Contact Programme or do not attend the required number of lectures or fail to submit the requisite number of Response-Sheets, can, however, revive their eligibility during the next academic session by making up the deficiency, i.e., by participating in the Personal Contact Programme or submitting necessary Response-Sheets etc. They will have to pay a continuation fee of Rs. 500/- through a Demand Draft crossed as "& Co." drawn in favour of Registrar, Punjabi University, Patiala by September 30, 2012-13.

If the candidate secures the necessary percentage of marks, he/she would be allowed to appear in the next annual examination. The manner of submission and evaluation of the balance Response Sheets would be prescribed by the Department. Such students shall have the option to :-

Re-submit all the Response-Sheets de novo in the manner prescribed by the Department.

OR

Carry forward the awards of those Response-Sheets which have been evaluated earlier and submit the Response-Sheets of those lessons which they could not do so in the previous year.

Those students who have taken the Migration Certificate from Punjabi University are not allowed to revive their eligibilty during the next academic session.

4. CHANGE OF SUBJECT/OPTION/MEDIUM

Students are not allowed to change the subject of study of the course, subject/option(s) and medium filled in by them in Admission Form. They are, therefore, required to be very careful while filling in their Admission Form.

5. CHANGE OF COURSE

A student who wants to change the course after depositing the fee will have to deposit the tuition fee and other funds afresh as per rules. The amount already deposited/sent through Demand Draft would be forfeited.

CHAPTER - III
IMPORTANT INSTRUCTIONS : EXAMINATION

1. ELIGIBILITY FOR UNIVERSITY EXAMINATION

- (i) Candidates who are certified by the Head of the Department to have successfully completed the prescribed course of instructions and whose conduct has been satisfactory, will on applying on the prescribed form and on payment of requisite fee, be allowed to appear in the annual examination.
- (ii) Examination Form marked 'B' B-1, B-2 & B-3 for M.Ed. Part-I and B-I, B-II, B-III and B-IV for M.Ed. Part-II should be submitted, duly completed, alongwith examination fee so as to reach the Department by the dates mentioned in the Prospectus. Examination Form incomplete in any respect or not supported by a draft or full fee will not be accepted. It will be returned to the student. Such a candidate will have to pay late fee as applicable on the day he/she sends Examination Form.

A copy of another Examination Form (For regular candidates) if required can be obtained from the Enquiry and Information Centre at the University main gate.

All columns should be filled in English/Punjabi. Strike out whichever is not applicable. For any kind of discrepancy in the Form, the Examination Branch will charge Rs. 250/- as discrepancy fee. The candidate should, therefore, complete it very carefully.

- (a) Paste three passport size unattested photographs. These may be identical to the photographs sent alongwith the Admission Form. Write your name, class and course on their top.
- (b) Demand Draft crossed as "& Co," drawn in favour of the Registrar, Punjabi University, Patiala should be attached. Fee can also be deposited in cash at Enquiry and Information Centre at the University main gate.
- (c) Send it under registered cover to the Department alongwith examination fee, well in time or it may be delivered at the counter of the Enquiry and Information Centre at the University main gate and a receipt should be obtained.

2. RE-EVALUATION

The prescribed Form marked 'C' is appended to the Prospectus. This Form is to be filled in, if needed, only after the declaration of University result. Re-evaluation of scripts is allowed on the following conditions :

- (a) The examinees whose scripts have got re-evaluated from two examiners by the University at its own initiative before the declaration of the result shall be ineligible to seek re-evaluation of the script under the Ordinances relating to re-evaluation. An indication on this behalf will be given in the result notification itself.
- (b) Re-evaluation is not allowed in more than two papers.
- (c) Regular students of the Department of Distance Education can apply for re-evaluation of answer-books within 21 days from the date of declaration of main result.
- (d) The Form and fee received after due date will not be considered under any circumstances.
- (e) Candidates can seek admission to the course on the basis of their re-evaluation result within fifteen working days.
- (f) If any candidate wants a photocopy of original answer sheet (theory), he/she can apply within three months after the date of the declaration of the result by paying

requisite fee. But this facility is available only to those students who fulfil the conditions for re-evaluation of answer-sheet.

3. FACILITIES TO FAILED/RE-APPEAR STUDENTS

A candidate, who having completed the prescribed course of instructions for an examination does not appear in the examination or having appeared has failed or got re-appear, is allowed to take the next Annual/Supplementary Examination, as the case may be, in the capacity of late student of this Department. The Examination Admission Form meant for private candidate can be obtained from the Enquiry and Information Centre at University main gate. The candidate may send his/her Examination Form alongwith the requisite fee either through a Demand Draft drawn in favour of the Registrar, Punjabi University, Patiala or deposit it at the Enquiry and Information Centre at University main gate.

The Examination Form in such cases may be sent through Registered post, in the following manner :

- (a) In case of such students as have failed in an examination or got re-appear, they may send it direct to The Controller of Examinations after getting it attested by any one of the authorities mentioned in the Examination Form.
- (b) In case of students who after having completed the Course of studies could not appear in the examination and are appearing as late students of the Department, they may send it to The Head, Department of Distance Education for attestation and onwards transmission to the Examination Branch.

4. EXAMINATION FEE FOR FAILED/RE-APPEAR STUDENTS

M.Ed. : Rs. 1900/-

RE-APPEAR

M.Ed. students who have got re-appear in Practical Examination should fill-up the Form meant for regular candidates for September examination.

5. DATES FOR SUBMISSION OF EXAMINATION FORM FOR LATE D.E. STUDENTS

Without late fee	With late fee of Rs. 800/-	With late fee of Rs. 1200/-	With late fee of Rs. 5,000/-	With late fee of Rs. 10,000/-
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Annual Exam.

15 th October 2012	15 th November 2012	15 th December 2012	15 th January 2013	15 th March 2013
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No form will be entertained after 15th March.

Supplementary Exam.

15 th July 2012	31 st July 2012	16 th August 2012	31 st August 2012	10 th September 2012
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No form will be entertained after 10th September.

6. PROVISIONAL ADMISSION-UNFAIR MEANS CASES

A student involved in unfair means case is allowed provisional admission at his/her own risk and responsibility in the next class pending decision in his/her case. Such provisional admission will be cancelled if the Unfair Means Committee disqualifies him/her and the fee paid will be forfeited.

- (i) **Admission of candidates on the basis of re-evaluation of result :** Candidates can seek admission on the basis of their re-evaluation result within 15 working days from the date of despatch of their re-evaluation result card by the University.
- (ii) **Provisional Result :** No candidate will be admitted to the course on the basis of provisional result, intimation letters issued by the Controller of Examinations of the University unless especially specified by the Controller of Examinations in this regard.

CHAPTER - IV

GENERAL INFORMATION ABOUT THE DEPARTMENT

1. HOSTEL FACILITIES

Outstation students may be given hostel accommodation in the Punjabi University hostels if they come to Patiala for the following purposes, subject to availability of seats, on 'first-come-first served' basis :

- (i) for attending Personal Contact Programme of the respective class; and
- (ii) for appearing in their respective University Examination at Patiala centre.

This facility is available for the actual dates of Personal Contact Programme and duration of the examination. The students hailing from far-off places will be allowed accommodation upto two days before the commencement and two days after the expiry of the University Examination/Personal Contact Programme. In case, no accommodation is available the candidates will have to make their own arrangements.

Hostel Charges

Rs. 25/- per day subject to minimum charges of Rs. 100/-.

In addition to the above, a student has to pay Development Fund and Hostel Welfare Fund of Rs. 25/- and Rs. 50/- respectively.

2. MAGAZINE

The Department publishes every year a magazine entitled, GYAN DOOT. It provides the students an opportunity to express themselves and give their views on the subjects of general interest and current topics. It also helps to motivate literary compositions and promote creative writing. It contains four sections; three pertain to languages : English, Hindi and Punjabi and one to Social Sciences. The students may send their compositions/articles as well as entries for various competitions in any of the three languages to the Chief Editor, GYAN DOOT, Department of Distance Education, Punjabi University, Patiala-147002, by December 31, 2011 at the latest.

The compositions for the magazine can be of the following categories :

- (a) Original articles, short stories, poems, essays.
- (b) Any humorous incident/event/situation (Please don't send cheap jokes).
- (c) A resume of about 300 words about the outstanding personal achievement of the writer.

The Department also encourages a spirit of competition among the students by organising the following competitions :

1. Essay Competition
2. Sketch/Drawing/Painting Competition - Black and White
3. Photograph Competition - Black and White

Last date for submission of Articles for *Gyan Doot* is 31-12-2011.

The last date for sending entries to various competitions is the same as for the compositions for the *Gyan Doot*.

There are three prizes of Rs. 150/-, Rs. 100/- and Rs. 75/- for the best three entries for essay competition in each language and two prizes of Rs. 150/- & Rs. 100/- each for Photograph and sketch/painting competition, respectively.

The topics for the Essay competition for the Academic Session 2011-2012 are as under :

ਪੰਜਾਬੀ (Punjabi)

1. ਵਧ ਰਹੀ ਆਬਾਦੀ ਦੇ ਖ਼ਤਰੇ

2. ਪੰਜਾਬੀ ਗਾਇਕੀ ਦੇ ਨਵੇਂ ਰੁਝਾਨ
3. ਪੁਸਤਕਾ ਅਤੇ ਪਾਠਕ
4. ਇੱਕੀਵੀਂ ਸਦੀ ਦਾ ਮਨੁੱਖ
5. ਸੜਕੀ ਹਾਦਸਿਆ ਦਾ ਕਹਿਰ

ਅੰਗਰੇਜ਼ੀ (English)

1. Education and Morals
2. Environment : Problems and Solutions
3. Students and Politics
4. Violence in Society
5. Problems in Higher Education
6. Importance of Education of Girls
7. Examination System Today
8. Problem of Unemployment
9. Inflation
10. Nation and Nation-Building

ਹਿੰਦੀ (Hindi)

1. ਸੀਡਿਆ ਕੇ ਬਫ਼ਤੇ ਕਦਮ
2. ਆਰਕਸ਼ਣ : ਅਨਿਵਾਰਯ ਆਵਸ਼ਯਕਤਾ
3. ਬਫ਼ਤੀ ਸੰਹਗਾਈ : ਕਾਰਣ ਔਰ ਨਿਵਾਰਣ
4. ਭ੍ਰੂਣ ਹਟਯਾ : ਏਕ ਅਕਸ਼ਮਯ ਅਪਰਾਧ
5. ਪ੍ਰਦੂਸ਼ਣ ਔਰ ਪਰਯਾਵਰਣ
6. ਭਾਰਤ ਕੀ ਵਰਤਮਾਨ ਸਮਸਯਾਏਂ
7. ਖ਼ਾਸ਼ਟਾਚਾਰ
8. ਭਾਰਤ ਮੇਂ ਨਾਰੀ
9. ਸਾਹਿਤਯ ਔਰ ਸਮਾਜ
10. ਵਿਭ੍ਯਾਨ : ਵਰਦਾਨ ਔਰ ਅਭਿਸ਼ਾਪ
11. ਕਮਪ੍ਰੂਟਰ : ਵਰਤਮਾਨ ਯੁਗ ਕੀ ਆਵਸ਼ਯਕਤਾ

Social Sciences

1. Corruption in Indian Political System and Role of Civil Society
(ਭਾਰਤੀ ਰਾਜਨੀਤਕ ਵਿਵਸਥਾ ਵਿਚ ਭ੍ਰਿਸ਼ਟਾਚਾਰ ਅਤੇ ਸਿਵਲ ਸਮਾਜ ਦੀ ਭੂਮਿਕਾ)
2. Participation of Women in Indian Politics.
(ਭਾਰਤੀ ਰਾਜਨੀਤੀ ਵਿਚ ਇਸਤਰੀਆਂ ਦੀ ਭਾਗੀਦਾਰੀ)
3. The Punjab Economy and the Issue of Farmers' Suicides.
(ਪੰਜਾਬ ਦੀ ਆਰਥਿਕਤਾ ਅਤੇ ਕਿਸਾਨਾਂ ਦੀਆਂ ਖੁਦਕੁਸ਼ੀਆਂ)
4. Changing Nature of Higher Education in Contemporary Times.
(ਆਧੁਨਿਕ ਸਮੇਂ ਵਿਚ ਉਚੇਰੀ ਸਿੱਖਿਆ ਦਾ ਬਦਲਦਾ ਸਰੂਪ)
5. Changing Human Values in Modern Society.
(ਆਧੁਨਿਕ ਸਮਾਜ ਦੀਆਂ ਬਦਲਦੀਆਂ ਮਾਨਵੀ ਕਦਰਾਂ ਕੀਮਤਾਂ)
6. Sanskritisation of Castes in Punjab.
(ਪੰਜਾਬ ਵਿਚ ਜਾਤੀ ਦਾ ਸੰਸਕ੍ਰਿਤੀਕਰਣ)

Every entry should be accompanied by a certificate in the following form :-
“Certified that the article/essay/painting, etc. is original composition of mine and not copied from anywhere”.

.....
Signature of the student
Roll No.....

3. DEPARTMENTAL LIBRARY

The Department is maintaining its own library. Its rich collection of books, a wide range of journals, reference section, skilled help from Library staff in use of material, provision of postal service and efficient lending facilities, all contribute significantly in rendering assistance to the students desirous of pursuing studies. Under the postal service scheme, the students can borrow books through post by making a written request to the Incharge Library. For this purpose, the student has to send his/her Identity Card indicating the name(s) of the book(s) required. The books are issued for one month. These can be re-issued if not required by other students. The books are issued for one month. These can be re-issued if not required by other students. Students who will not return the books in time will be charged Re 1/- per day per book.

Library books may be returned 10 days before the commencement of the Annual examination failing which Roll Nos. will not be issued by the Department.

The Department has also established Study-Cum-Library centres at the following places where students can consult books:

1. Bathinda Punjabi University Regional Centre
2. Faridkot Government Barjindra College
3. Barnala S.D. College
4. Dhuri Desh Bhagat College Bardwal
5. Sri Anandpur Sahib Gurmat Sagar Trust, Village Sahota
6. Ahemdabad (Gujrat), Gurudwara Guru Singh Sabha

The candidate can sit, read and borrow books from these centres. They can have membership either at Patiala or at any one of the above centres. Double membership is not allowed.

4. VIDEO LESSONS

The Department has prepared many video CD's on various subjects/topics pertaining to the syllabus which are supplement to study materials.

These CD's are made available in Departmental Library and at our study centres. The students can get these issued and make use of them for studying at home.

5. REFUND OF LIBRARY SECURITY

The library security is refundable on request within one year of leaving the Department after completion of course i.e. before 15th July of next year in the prescribed Application Form available in Annexure “D”.

6. ALUMNI ASSOCIATION

To remain in touch with old students, a departmental Alumni Association has been formed. Detailed information about the objectives, conditions for membership, executive council, its functions etc. has been provided in the list of rules/regulations formed by Punjabi University, Patiala. A student of our Department may become a member of this association by paying Rs. 100/- per annum or become a life member by paying Rs. 500/- once.

7. INFORMATION ABOUT THE IDENTITY CARD

The students admitted to the Department are issued Identity Cards. Books from the Library will be issued on the production of this card at the lending counter. It is valid up to the end of the session or if a student leaves the studies before the completion of the course. In case the card is lost, the student can obtain a duplicate Identity Card after paying a fee of Rs. 50/- as per procedure laid down by the University. The student must keep this card with him/her whenever he/she visits the Library/Study Centre/ Department or comes to attend Personal Contact Programme. It is also needed in the Examination Hall.

FORM OF CERTIFICATE OF BACKWARD CLASS

This is to certify that Shri/Shrimati/Kumari
son/daughter of Shri village/town.....
..... in District/Division of the State of Punjab
belongs to thecaste which is recognised as a Backward Class in
terms of Punjab Government Letter No. _____ dated _____.

2. This is also certified that he/she does not belong to any category of
persons/sections mentioned in column 3 of the schedule of Punjab Government,
Department of Welfare Letter No. 1/41/93-RCI/459 dated 17.1.1994.

3. Shri/Shrimati/Kumari and/
or/his/her family ordinarily reside(s) in village/town of
District/Division of the State of Punjab.

Signature.....

Designation.....

(With office seal of the officer concerned)

Place :.....

State :.....

Date :.....

CERTIFICATE BY THE CANDIDATE HAILING FROM BORDER AREA

Despatch No.....

Date.....

(i) I certify that.....son/daughter of Shri.....of village.....District..... is a bonafide resident of village.....District..... The village/ town falls within the belt of 10 miles from the international border.

It is further certified that_____has studied for at least 5 years in a recognised institution located in such village/ town as per date of joining and leaving school/ colleges given below which also fall within the belt of 10 miles from the international border.

- (1) _____
- (2) _____
- (3) _____
- (4) _____

Place :

*D.C./G.A. to D.C./S.D.O. (Civil)

Date :

(with Seal of the Court)

***Certificate from no other authority will be accepted.**

(ii) Certified thatson/ daughter of Shri.....of village.....District.....was a bonafide student of the school/college from.....to..... (exact date of Joining and leaving the School/College to be given)

Place :

Signature of Headmaster

Date :

Principal of the School/College

(with seal)

BACKWARD AREA CERTIFICATE

Despatch No.

Date... ..

Certified that
son/daughter of Shri is
a bonafide resident of Tehsil..... District
..... which has been declared as backward area by the Punjab
Government. His/her claim falls under category* indicated below :

- (a) a person who with the family members has been residing in a particular village or town included in the list of areas which are declared backward constantly for a period of ten years or more and is likely to continue to reside there.
- (b) a person who has been residing in a village/town for a period of less than ten years but not less than five years who is likely to reside there on account of the fact that he has obtained employment and will settle there after retirement.

In case of a person who has been residing in a village or town included in the list of areas which are declared backward and has migrated to another village or town in the said area, the total of his stay at both places will be counted.

Place.....

Dated.....

**District Magistrate/G.A. to D.C.
or Sub-Divisional Officer (Civil)
(with Seal of the Court)

* Please mention here category (a) or (b) as the case may be

** Certificate from Authority other than D.M./G.A. to D.C. or S.D.O. (Civil) is not valid.

**CERTIFICATE FOR BEING CHILDREN/GRAND CHILDREN OF
POLITICAL SUFFERERS (GRAND CHILDREN WOULD MEAN SON'S SONS/
DAUGHTERS OR DAUGHTER'S SONS/DAUGHTERS)**

Despatch No.....

Date.....

Certified thatson/
daughter of Shri.....
of village.....P.O.....Tehsil.....
District..... and father/mother of Shri/
Kumari.....is a bonafide political sufferer and

(Name of the Candidate)

has been granted freedom fighter's pension by the Punjab Government or has
been awarded Tamra Patra for his political sufferings.

Place :

*Deputy Commissioner

Date :

(with Seal of the Court)

* Certificate from no other authority will be accepted.

**DEFENCE/PARA-MILITARY/PUNJAB POLICE/P.A.P./PUNJAB HOME
GUARDS PERSONNEL CERTIFICATE**

To be obtained from the appropriate authority with despatch number and
date of the issue with seal of the officer issuing the certificate mentioned in the
Reservation Policy in the Prospectus for this category. Certificate must indicate the
name of the candidate.

**CERTIFICATE IN RESPECT OF 1984 RIOTS AFFECTED MIGRANTS/
DISPLACED PERSONS/DEPENDENTS OF TERRORIST AFFECTED
FAMILY OF PUNJAB**

Despatch No..... Date.....

This is to certify that.....son/
daughter of Shri.....is a
November 1984 riots affected migrant/displaced person/Terrorist affected person/
Dependent of terrorist affected family in Punjab. (Dependents of terrorist affected
family will mean a family which has lost its bread winner in some terrorist action in
Punjab).

He/She is a child of army deserter killed/100% physically disabled or the
child of family of person killed as a result of terrorist violence by security forces
acting in aid of civil power or the child of innocent civilians who have sustained 100%
disability in terrorist violence or during operation by security forces acting in aid of
civil power.

Place :

Deputy Commissioner
(with Seal of the Court)

Date :

- (a) Certificate from authority other than D.C. is not valid.
- (b) The applicant will have to fulfil the basic qualifications and any criteria prescribed by the University.

**SPECIMEN OF THE AFFIDAVIT TO BE SUBMITTED BY THE CANDIDATE
WHO SEEKS EXEMPTION FROM PUNJABI
(Matric Standard)**

I.....son/daughter of Shri.....
R/o.....who is seeking admission
to.....Course in Department of Distance
Education, Punjabi University, Patiala, state on oath as under :

That my mother tongue is not Punjabi and I have not studied Punjabi in any lower
examination, viz. Matric/Hr.Sec. I or II/10+2/Pre University.

I state on oath that the above statement is true to the best of my knowledge and
belief and that nothing has been concealed therein.

(DEPONENT)

Date :.....(in English)

.....(in Punjabi)

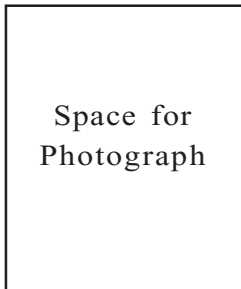
(Signature of the Student)

NOTE : *The Affidavit above is a specimen which has got attested by a Magistrate Ist Class or
Notary Public,with his seal.*

To be filled in by the Candidate
For M. Ed. (D.E.) Entrance Test

Roll No. Class : M.Ed. (D.E.) ET Name Address	Roll No. Class : M.Ed. (D.E.) ET Name Address
Roll No. Class : M.Ed. (D.E.) ET Name Address	Roll No. Class : M.Ed. (D.E.) ET Name Address
Roll No. Class : M.Ed. (D.E.) ET Name Address	Roll No. Class : M.Ed. (D.E.) ET Name Address
Roll No. Class : M.Ed. (D.E.) ET Name Address	Roll No. Class : M.Ed. (D.E.) ET Name Address

PUNJABI UNIVERSITY, PATIALA
M.Ed. Part-I (D.E.) ENTRANCE TEST 2011
ADMIT CARD
PROVISIONAL



Space for
Photograph

Roll No.

Centre

Name of candidate

Son/daughter of

Co-ordinator
M.Ed. Entrance Test 2011

Signature of the candidate

PUNJABI UNIVERSITY, PATIALA
(Acknowledgement)

Dated

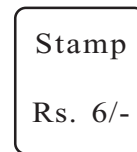
Your application for admission to M.Ed.Part-I Entrance Test-2011 has been received and entered at Serial No. in the register.

In all future correspondence with this office please quote the Sr. number mentioned above. If you do not receive Roll No. by 25-08-2011 please contact the M.Ed. Entrance Cell Ph.No. 0175-3046420 for duplicate Roll No. alongwith two unattested photos.

Co-ordinator
M.Ed. Entrance Test- 2011

IMPORTANT

1. This admit card must be retained carefully. It needs to be presented at the time of Entrance Test as well as at the time of Counselling.
2. Admission to M.Ed. (D.E.) 2011 is provisional subject to your submitting the proof of fulfilling the eligibility conditions.



ADDRESS

.....

.....

.....

**DEPARTMENT OF DISTANCE EDUCATION
PUNJABI UNIVERSITY, PATIALA
Proforma to Determine Eligibility
M.Ed. (D.E.) Entrance Test**

Identity No. :.....

(To be filled in by the office)

State Category.....

(State any one, General/BC/Sports Person/Armed Forces/BSF/CRPF/Riots Affected of 1984/
Backward Area)

Name of the Candidate :.....

Father's Name :.....

Mother's Name

Examination Passed	Maximum Marks	Marks Obtained	%(upto two decimals)
1. B.A./B.Com./B.Sc.			
2. M.A./M.Sc./M.Com.			
3. B.Ed.			
4. Other Exam. if any			
5. Total Regular Teaching Experience at the time of submission of application form			

Signature of the Candidate

Eligible

Clerk

Assistant

Superintendent

Note : The candidate must have passed the minimum educational qualifications before the last date prescribed for the receipt of application

No. :

PUNJABI UNIVERSITY, PATIALA

M.Ed. (D.E.) Entrance Test

STUDENT'S ATTENDANCE SHEET

(To be submitted alongwith the Entrance Test Form)

Affix recent
self-attested
Photograph

Entrance Test Roll No. (To be filled by the office).....

Name :

Father's Name :

Mother's Name :

(In English)..... (In Punjabi).....

Candidate's Signature

Name of Paper/Subject	OMR Sheet No.	Signature of Candidate	Signature of Supervisor

Signature of Centre Superintendent

M.ED. TEACHING FACULTY

Dr. Manjeet Kaur M.A., L.L.B., M.Ed., M.Phil. & Ph.D.	3046476
Dr. Pushpinder Kaur (Subject Incharge) M.A.(Edu. & Pbi), M.Phil. & Ph.D.	3046214
Dr. Harinder Kaur Sodhi M.A.(Pbi, Sociology) M.Ed., M.Phil, Ph.D.	3046236
Smt. Amita Rani, Lecturer M.Ed., M.Phil., NET	3046446
Smt. Tasneem Khan M.A., M.Ed., M.Phil.	3046215
Ms Ishtdeep Kaur	3046215

Convener Admission Committee

Dr J.A. Khan (Professor of Political Science)	3046473
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Telephone Numbers of Administrative Staff

Library Incharge	3046439
Deputy Registrar	3046426
Assistant Registrar	3046423
Superintendent Admission M.Ed.	3046378
P.A. to Head	3046421
Lesson Store	3046373

Fax No. : 175-2282885
website : www.dccpbi.com

DEPARTMENT OF DISTANCE EDUCATION

Entrance Test Cell (M.Ed.)

- Co-ordinator : Dr. Tejinder Kaur (Professor & Head)
- Co-coordinator : Dr. Jamshid Ali Khan (Professor of Political Science)
- Associate Coordinator : Dr. Pushpinder Kaur (Assistant Professor in Education)
- Assistant Coordinator : S Harpal Singh (Assistant Registrar)
- Assistant Coordinator : S. Harnek Singh (Deputy Registrar)

DATES TO REMEMBER

ENTRANCE TEST

1. Date of Entrance Test	28-08-2011 (Sunday) 11 : 00 am to 12 : 30 pm
2. Date of submission of Entrance Test Form without late Fee	27-07-2011
3. Date of submission of Entrance Test Form with late Fee of Rs. 500/-	03-08-2011
4. Date of submission of Entrance Test Form with late Fee of Rs. 1000/-	10-08-2011
5. Date of submission of Entrance Test Form with late Fee of Rs. 2000/-	17-08-2011
6. Date of submission of Entrance Test Form with late Fee of Rs. 4000/-	23-08-2011
7. Date of Declaration of Result	On or Before 05-09-2011

Examination Centre for Entrance Test : Punjabi University Campus, Patiala

COUNSELLING SCHEDULE

GENERAL CATEGORY	26-09-2011 TO 27-09-2011
RESERVED CATEGORY	29-09-2011 TO 30-09-2011
Remaining Seats for All Categories	07-10-2011

Qualifying Marks for Entrance Test	35% for General Category 30% for SC/ST
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PROSPECTUS

2011-2013

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Entrance Test
&
Admission to
Master of Education (M.Ed.)
Two Year Course in Distance Education

Department of Distance Education
(Formerly Department of Correspondence Courses)

Punjabi University, Patiala - 147 002
(Established under Punjab Act No. 35 of 1961)

Price { Rs. 1100/- (at the counter) }
Rs. 1160/- (by post)

[Cost of Prospectus Rs. 500/-]
[Entrance Test Fee Rs. 600/-]

Roll No.....

S. No.....

(To be assigned by the Department)

DEPARTMENT OF DISTANCE EDUCATION
PUNJABI UNIVERSITY, PATIALA
ENTRANCE TEST FORM
FOR THE COMPETITIVE ENTRANCE TEST FOR ADMISSION TO M.Ed. PART-I COURSE
SESSION : 2011-2013
Centre of Examination : PATIALA

Identity No.

(To be assigned by the Department)

- IMPORTANT :**
- (i) Entrance Test Form should reach the Coordinator, M.Ed. Entrance Test Cell, Department of Distance Education, Punjabi University, Patiala on or before 27-07-2011 upto 4:00 P.M.
 - (ii) Application form received without prescribed fee, or incomplete in any respect, will be rejected.
 - (iii) The candidate should affix three passport size photographs duly attested by the competent authority.
 - (iv) Any mis-statement will disqualify the candidate for the Entrance Test.
 - (v) Three self-addressed envelopes of 9"x4" size.

Affix Photograph here
duly signed by the
Candidate and duly

State the category in which admission is sought..... General/ Scheduled Caste/Tribes/Backward Class/OBC/Sports Person/Handicapped/Riots affected/ Backward Area/Border Area/Wards of Political Sufferers/Freedom Fighters/Widow/Divorced Women. (Claim against one category will be considered)

1. Name of candidate in full
(In Block Letters)

2. (a) Father's Name
(In Block Letters)

(b) Mother's Name
(In Block Letters)

3. Date of Birth 4. Male/Female

5. Examination passed	Year	Roll No.	University/ Institution	Marks Obtained	Max. Marks	Div.	Percentage of Marks
(a) B.A./B.Sc./B.Com./ Equivalent exam.							
(b) M.A./M.Sc./M.Com.							
(c) B.Ed.							

6. Total Teaching Experience

7. Have you passed the subject of Punjabi in Matriculation/Higher Secondary/+2 examination.

If so, (attach a copy of Detailed Marks Card)

OR

Do you stand exempted from the above condition? If so, give reason under which you fall. Category.....

8. Address of Correspondence
- Telephone No./Code No.
- Mobile No. E-mail :
9. Details of the Demand Draft attached (In case of downloading of the form)
- Demand Draft Number Amount Date of Issue
- Name of the Bank & Place of Issue
10. Particulars of the Teaching Experience
- (a) Designation of the post held
- (b) Name of the School/Institute where employed
- (c) Whether the School/Institute is a Govt./Recognised/Aided/Affiliated School/Institute
- (d) Board to which affiliated (Copy attached)
- (e) Date from which working
- (f) Whether in service as on the date of Submission of application Yes/No
- (g) Total experience Years Months Days
as on the date of Submission of application

Signatures of the Candidate

Receipt for Entrance Test Form (To be filled in by the candidate)

Received Entrance Test Form No. Name of the Candidate.....

Class M.Ed. Part-I Session 2011-12 Draft No..... dated..... for Rs.....

Dated.....

Signatures of Clerk
Department of Distance Education
Punjabi University, Patiala.