

**IDENTITY CARD**

**Department of Distance Education  
Punjabi University, Patiala**

*Valid Upto : 31<sup>st</sup> May, 2012*



Class : ..... Roll No.....

Name.....

Father's Name.....

Mother's Name.....

Superintendent Admission

**Back of the Identity Card**

Permanent Address.....

.....

.....

.....

Phone No. ....

Signature of the Candidate

**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA**

(Established Under Punjab Act No. 35 of 1961)

**ADMISSION FORM SESSION : 2011-12**

**IMPORTANT NOTE : Form incomplete in any respect or without required certificates and not accompanied by full tuition fee and other charges will not be entertained. Strike out the columns which are not applicable. Tick  the relevant box.**

**ADMISSION FORM SHALL BE FILLED IN BY THE APPLICANT IN HIS/HER OWN HANDWRITING IN PUNJABI OR ENGLISH**

NAME OF THE COURSE..... COURSE CODE .....

MEDIUM OF INSTRUCTION ..... D.E. ROLL NO. ....2011 (To be allotted by the Department)

Fee Remitted vide Demand Draft No..... Dated..... Amount Rs..... Name of the Bank & Branch	(i) Previous DE Roll No. if any..... (ii) Name of the Course..... (iii) Registration No..... (if already registered with Punjabi University, Patiala). (iv) If migration taken from this University. Yes/No	Affix Self Attested Passport Size Photo
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Specify Category\* :

General <input type="checkbox"/>	Border Area <input type="checkbox"/>	Sports Persons <input type="checkbox"/>	Widows <input type="checkbox"/>
SC <input type="checkbox"/>	Backward Area <input type="checkbox"/>	Handicapped <input type="checkbox"/>	Divorced Women. <input type="checkbox"/>
ST <input type="checkbox"/>	Armed Forces <input type="checkbox"/>	Urban Area <input type="checkbox"/>	Wards of Political Sufferer <input type="checkbox"/>
BC <input type="checkbox"/>	Riots Affected <input type="checkbox"/>	Rural Area <input type="checkbox"/>	Wards of Freedom Fighter <input type="checkbox"/>
			Single Girl Child <input type="checkbox"/>

**Note : Also attach 3 extra unattested passport size photographs**

<b>IN ENGLISH (CAPITAL LETTERS)</b>	<b>ਪੰਜਾਬੀ ਵਿਚ</b>
Name .....	ਨਾਮ .....
Father's Name.....	ਪਿਤਾ ਦਾ ਨਾਮ .....
Mother's Name.....	ਮਾਤਾ ਦਾ ਨਾਮ .....

- Date of Birth..... 2. Male  Female.  3. Married  Unmarried
- Nationality..... 5. Religion..... 6. STATE to which you belong.....
- Are you employed ? Yes  No  8. Are you holding any Scholarship? Yes  No
- Parents'/Guardian's/Self Annual Income.....
- Permanent Home Address.....  
.....Pin Code.....District.....  
Telephone No with S.T.D. Code.....Mobile No.....
- Address for correspondence.....  
.....  
Telephone No with S.T.D. Code.....Mobile No..... E-Mail Address .....
- Last exam passed ..... Month & Year ..... Roll No. ....  
Marks Obtained ..... Division ..... University/Board .....
- Have you ever been disqualified from any examination ? Yes  No   
If yes, Name of Exam..... Session..... Year..... Roll No.....
- Please state, if you are studying in any other minor course in an affiliated college/Deptt of this University or any other University/Board ..... (study in two major courses simultaneously is not allowed)
- Have you passed Punjabi in Matric Exam or +2 or B.A. : Yes  No  (If yes, attach self attested copy also)  
If yes, give Roll No..... Year..... Class..... Name of Board/University.....
- Do you propose to have accommodation in the University Hostel during Personal Contact Programme :  
Yes  No  (Only a limited accommodation to be provided on First Come First Served basis).
- Do you want exemption from Postal charges? Yes  No  (If yes, an application must be enclosed)  
(Note:- Exemption from postal charges is admissible to University employees and their wards only)

\* Please tick only one category .

18. For students of B.A. only. Three elective subjects are to be offered (in addition to English and Punjabi Compulsory/ Punjab History and Culture). Candidate should precisely and legibly fill the three elective subjects and Code No. (See the Prospectus carefully). Subjects Code No..... (for B.A. Only)

I ..... II..... III .....

19. For students of B.A./B.Com.

(a) Have you offered Punjab History & Culture in lieu of Punjabi Compulsory ? Yes  No   
 (b) If yes, state if you have attached the required affidavit. Yes  No

20. For all other students. State the compulsory papers and option(s) offered, if any as prescribed in the syllabus for different papers (See Prospectus for nomenclature of Papers)

Paper I ..... Paper VIII .....  
 Paper II ..... Paper IX .....  
 Paper III ..... Paper X ... .....  
 Paper IV ..... Paper XI .....  
 Paper V ..... Paper XII .....  
 Paper VI..... Paper XIII .....  
 Paper VII ..... Paper XIV .....

21. Are you claiming full/half fee concession ? If so, state the category and also attach the relevant documents in support to your claim, as per details given in the prospectus.

(a) Full/half fee concession ..... (b) Category No. ....  
 (c) Have you attached the documentary proof in support of your claim ? Yes  No

**ACADEMIC QUALIFICATIONS**

**Name of the Lower qualifying examination on the basis of which admission is being sought.**

Name of Examination Passed	Name of University/Board	Year & Session of passing	Roll No.	Max. Marks	Marks obtained	Division/ Percentage (upto two decimals)	Subjects studied	Subject of re-appear, if any
Matric								
10+2								

**FOR ALL CANDIDATES**

- (i) I have read carefully syllabi, ordinances/statutes and conditions etc. laid down in the prospectus concerning my admission to the course and affirm to abide by the same. I shall also accept any changes/amendments made thereafter from time to time by the University. I shall be responsible for any mis-statement or wrong information recorded in this form and would accept the decision taken by the University regarding the admission as a consequent to any wrong information or mis-statement.
- (ii) I have read all the instructions concerned with the course.
- (iii) I shall submit all the required documents as and when demanded by the University.
- (iv) I shall not take any othrt major examination, during the study of my course.

Signature of the Candidate : (in English) ..... (in Punjabi).....

Date : .....2011

**Details of documents attached**

(1) .....(2) ..... (3) .....  
(4) .....(5) ..... (6) .....

**FOR OFFICE USE ONLY**

Checked Eligible/Ineligible

Clerk                      Assistant                      Superintendent                      Asstt/Dy Registrar/Head

**Discrepancies**

1. Balance of fee : ..... 3. Photo : .....  
2. Certificate/s : ..... 4. Misc : .....

**GENERAL INSTRUCTIONS**

- The candidate should thoroughly go through the prospectus before filling in the admission form. Any omission or wrong information may lead to inconvenience to the candidate as also to the office. It should reach the Department of Distance Education well within time as given in the prospectus.
- All the relevant documents submitted with this form should be properly tagged. The admission Form should be neatly and legibly filled. Cutting/overwriting should be avoided.

For office use only

  
  
  
  
  
  
  
  
  
  

Signature of receiving clerk  
with date and stamp

**Receipt for Admission Form (To be filled in by the candidate)**

Received Admission Form No. .... Name of the Candidate.....  
Class..... Session 2011-2012 Draft No/Core Banking Slip No. .... Dated..... for Rs. ....

Dated : .....2011

Signature of the Clerk  
Department of Distance Education  
Punjabi University, Patiala.

**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA**

**FOR B.A. PART-I STUDENTS ONLY, WHO WANT TO OPT COMPUTER APPLICATION AS  
ELECTIVE SUBJECT**

**SESSION : 2011-2012**

1. Name .....
2. Father's Name .....
3. Mother's Name .....
4. Form Number .....

**5. ACADEMIC QUALIFICATIONS :**

Name of Examination Passed	Name of University/Board	Year & Session of passing	Roll No.	Max. Marks	Marks obtained	Percentage division (upto two decimals)	Subjects studied
10+2							

6. Have you read computer as subject in class 10+2 ?    Yes     No   
 If yes, marks obtained .....  
 and percentage .....

8. Subject (with code) opted, in case the subject of Computer Application is not available.

Signature of the Candidate

**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA**

**‘A<sup>2</sup>’**

(Established Under Punjab Act No. 35 of 1961)  
(The details of fee remitted by the students)  
**(For Student Use only)**

1. Name of the Course/Session.....
2. Name of the Student.....
3. Father's Name .....
4. Student's Complete Address.....  
.....Mobile No.....
5. Admission Fee/Charges .....
6. Late Fee .....
7. Total Amount .....
8. Balance Fee .....
9. Draft No./University Receipt No. .... Date .....
10. Name of the Issuing Bank Branch (in case of demand draft) .....

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**(FOR OFFICE USE ONLY)**

1. Tuition Fee .....
2. Migration / Eligibility Fee .....
3. Verification Fee .....
4. Library Security .....
5. University Registration No. ....
6. Admission Fee .....
7. Annual Charges .....
8. Late Fee .....
9. Total Amount .....
10. Date of Receipt of Admission Form .....
11. Draft No./University Receipt No. .... Date .....
12. Amount Received .....
13. Balance Amount .....
14. Special Remarks .....

Senior Assistant/Admissions

Clerk/Admission

Senior Assistant/Accounts

Clerk/Accounts

**THE CANDIDATE SHOULD ALSO FILL IN THIS FORM**  
**SESSION : 2011-2012**

**‘A<sup>1</sup>’**

(Tick the relevant box)

Roll No.....2011  
(To be filled by the office)

**Class :** .....

1. Name (Block Letters).....
2. Father's Name..... Mother's Name.....
3. If registered with Punjabi University, give Registration No.....  
If already migrated from this University, Yes  No   
If 'Yes', State/Year.....
4. Date of Birth..... Age..... Year(s)..... Month(s).....
5. District ..... State ..... Nationality ..... Religion.....
6. Last examination passed..... Month and Year..... Division.....  
Roll No..... University/Board..... Marks obtained.....  
School or College last attended.....
7. Have you ever been disqualified ? Yes  No   
If yes, state Month/Year..... Roll No..... Class.....  
University/Board.....
8. Are you holding any scholarship/medal/prize etc. ? .....
9. Male  Female  Married  Unmarried  Urban  Rural
10. (a) Scheduled Caste  Scheduled Tribe  Backward Class   
(b) Physically handicapped (Appropriate certificate be attached) Yes  No   
(c) Riots Affected Yes  No
11. Are you an employee of the University/ward (real son/daughter) of University employee ?  
(Authentic certificate be attached)  
..... who is working as..... in..... Branch
12. Are you employed ? Yes  No   
If employed : Government  Private Service  Own
13. Name of Employer/Institution with complete address.....
14. Whether Govt./Recognised/Govt. Aided one.....
15. State if you are studying in any other course in any college affiliated to this University  
or any other University or Board.....
16. Past experience, if any.....
17. Postal address for Correspondence (in Block Letters).....

.....  
Telephone No. with S.T.D. Code / Mobile No. ....

..... (in English)

..... (in Punjabi)  
Signature of the Student

**To be filled in by the candidate**

**‘A<sup>2</sup>’**

Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....	Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....
Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....	Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....
Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....	Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....
Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....	Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....
Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....	Roll No..... <b>2011</b> Class..... Medium..... Option.....Code No..... Name..... Father's Name ..... Address ..... ..... Pin Code ..... District.....

# PUNJABI UNIVERSITY, PATIALA

'B'

## EXAMINATION FORM (For Distance Education Students Only) SESSION 2011-12

**Note : Examination form will not be accepted without Examination fee.** (✓) mark the appropriate

Roll No. (To be assigned by the University)..... **Centre** (To be filled by the student) 1. .... 2. ....

**Examination Fee** : Demand Draft No./ University Receipt No..... Amount Rs. : ..... Date : .....

Male  Female  Handicapped  Blind  S.C.  S.T.  B.C.

Name..... Father's Name..... Mother's Name.....

ਨਾਮ..... ਪਿਤਾ ਦਾ ਨਾਮ..... ਮਾਤਾ ਦਾ ਨਾਮ.....

Permanent Address .....

Pin Code..... Telephone No with S.T.D. Code..... Mobile No.....

Name of Examination.....Part..... Session : April/May 2011

Registration No.....Medium of Examination.....D.E. Roll No.....2011

Paper of examination (Indicate option, if any). B.A. students also fill the subject code (see back of the form ) in the given box below.

- |                                  |                                   |
|----------------------------------|-----------------------------------|
| 1. .... <input type="checkbox"/> | 7. .... <input type="checkbox"/>  |
| 2. .... <input type="checkbox"/> | 8. .... <input type="checkbox"/>  |
| 3. .... <input type="checkbox"/> | 9. .... <input type="checkbox"/>  |
| 4. .... <input type="checkbox"/> | 10. .... <input type="checkbox"/> |
| 5. .... <input type="checkbox"/> | 11. .... <input type="checkbox"/> |
| 6. .... <input type="checkbox"/> | 12. .... <input type="checkbox"/> |

Have you ever been disqualified from any examination ? Yes  No

If yes, name of Exam..... Session..... Year..... Roll No.....

Are you appearing in two examinations during this Session ? Yes  No  If yes, (1)..... (2).....

### Name of the Examination passed on the basis of which admission is being sought :

Name of the examination	Board/ University	Session/ Year	Roll No.	Pass/ Re-appear	Total marks	Marks obtained	Subject passed

I have studied thoroughly the Syllabi, Ordinances, Statutes and conditions relating to my examination and am conversant about my eligibility for the said examination. All information given by me in this form is correct and I shall be responsible for the consequences arising out of wrong declaration of facts.

..... (in English)  
 ..... (in Punjabi)  
**Signatures of the Student**

Dated.....

Affix PHOTO unattested  
(size 5x4 cm)  
For all candidates

The Photograph used should be the same as on the admission form and have student's and father's name

Certified that the candidate has attended the required number of lectures and fulfils the conditions relating to the ordinances of the Examination. He/She is eligible to appear as a regular student in the Examination. His/Her conduct is good.

Asstt./Dy. Registrar (D.E.)  
(Office Stamp)

### For office Use only

University D. No..... Date ..... Amount.....

Dealing Clerk/Assistant

### Receipt for Examination Form (To be filled in by the Candidate)

Received Examination Form No. ....Name of the Candidate.....  
 Class.....Session 2011-12, Receipt/Draft No. .... Dated.....  
 for Rs. ....

Dated.....

Signature of the Clerk  
Department of Distance Education,  
Punjabi University, Patiala.

## LIST OF EXAMINATION CENTRES

### For M.A. Part I & II

Bathinda, Faridkot, Malerkotla, Nabha Patiala, Ropar, Mohali, Sangrur	-	M. A. (Punjabi, English, History, Political Science)
Bathinda, Faridkot, Fatehgarh Sahib, Malerkotla Mohali, Nabha, Naya Nangal, Patiala, Ropar, Sangrur	-	M. A. (Economics)
Bathinda, Patiala, Ropar, Sangrur, Mohali	-	M.A. (Hindi)
Patiala	-	M.A. (Religious Studies)

### For B.A. Part I, II & III

#### (A) Combined for Boy & Girl Candidates :

1. Anandpur Sahib	2. Bardwal (Dhuri)	3. Barnala	4. Bhagoo Majra (Ropar)
5. Bathinda	6. Bhikhi	7. Bhudhlada	8. Dera Bassi
9. Faridkot	10. Fatehgarh Sahib	11. Kotkapura	12. Malerkotla
13. Mohali	13(a). Mansa	14. Nabha	15. Naya Nangal
16. Patiala	17. Rajpura	18. Ropar	19. Samana
20. Sangrur	21. Sunam		

#### (B) For Girl Candidates only :

1. Ahmedgarh	2. Goniana Mandi	3. Mandi Gobindgarh	4. Morinda
5. Mansa	6. Padiala (Ropar)	7. Rampura Phul	

### FOR B.COM. PART I, II & III

1. Anandpur Sahib	2. Barnala	3. Bathinda	4. Dera Bassi
5. Faridkot	6. Fatehgarh Sahib	7. Kotkapura	8. Malerkotla
9. Mohali	10. Nabha	11. Naya Nangal	12. Patiala
13. Rajpura	14. Ropar	15. Samana	16. Sangrur
17. Sunam			

### FOR GYANI

1. Bathinda	2. Faridkot	3. Malerkotla	4. Patiala
5. Ropar	6. Sangrur	7. New Delhi	

### FOR DIPLOMA IN DIVINITY AND PUNJABI PRAVESHKA :

1. Patiala

### List of Subject Codes. For B.A. Students Only

Subject	Code	Subject	Code	Subject	Code	Subject	Code
English	1	Economics	7	Education	14	Hindi	22
Punjabi	2	Psychology	9	Linguistic	16	Tabla	27
Math	3	History	11	Sanskrit	17	Public Administration	28
Philosophy	5	Political Science	12	English Literature	19	Sociology	32
Religion	6	Defence Study	13	Punjabi Literature	20	Punjab History & Culture	35
						Computer Application	44
						Gurmat Sangeet	50

# PUNJABI UNIVERSITY, PATIALA

'B<sup>1</sup>'

(The details of fee remitted by the students of Department of Distance Education)

Name of Candidate.....

Father's Name .....

Name of Examination.....

University Roll No.....

Month.....Year.....

(To be allotted by Exam. Branch)

D.E.Roll No.....

Exam. Fee Rs.....

Univ. D. No.....

Late Fee Rs.....

Date.....

Total Amount Rs.....

Amount Rs.....

Demand Draft/University Receipt No.....

Dated.....

Assistant

Dealing Clerk

## Examination Branch

(Date of Receipt of Form of the student in Examination Branch)

Date of Declaration of the result is.....

(In case of the form of the Student is received after the due date)

Deputy Registrar (Exam.)  
with Stamp & Date

Exam. Fee..... Late Fee.....Discrepancy Fee.....Total Fee.....

Dealing Assistant

Dealing Clerk

## Accounts Branch

Fee to be deposited by the student Rs.....

Late Fee Rs.....

Discrepancy Fee Rs.....

Total Amount Rs.....

Received Amount Rs..... Balance of Amount Rs.....

Balance Amount vide University Receipt No..... Date : .....

Dealing Clerk

Dealing Assistant

Payment received Rs.....Balance Fee received Rs.....vide Demand Draft/

University Receipt No..... Date.....

Dealing Assistant.

Dealing Clerk

**PUNJABI UNIVERSITY, PATIALA  
STUDENTS ATTENDANCE SHEET**

**'B<sup>2</sup>'**

(To be submitted alongwith the Examination Form)

D.E. Roll No. ....2011 Examination Roll No.....  
(To be filled by the office)



Name.....

Father's Name : .....

Mother's Name : .....

Examination.....

Part.....Month.....Year.....

Centre..... No.....

Signature of the Candidate : In English..... In Punjabi.....

S. No.	Date	Paper	To be filled at Examination Centre		
			Answer Book No.	Signature of the candidate	Signature of the Supervisor
1					
2					
3					
4					
5					
6					
7					
8					

**Signature of the Centre Superintendent**

D.E. Roll No.....2011 Examination Roll No (assigned by the University).....

Name.....

Father's Name..... Mother's Name.....

Examination.....

Part..... Session : April/May 2012 Centre ..... No. ....

**Subject :**

- 1. .... 2. ....
- 3. .... 4. ....
- 5. .... 6. ....
- 7. .... 8. ....
- 9. .... 10. ....

Affix PHOTO unattested  
(size 5x4 cm)  
For all candidates

The Photograph used should  
be the same as on the  
admission form and have  
student's and father's name

Signature of the Candidate : In English ..... In Punjabi .....

Controller of Examinations

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**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA**

**Cut List Form**

Examination Roll No.....  
(To be allotted by the Examination Branch)

- 1. D.E. Roll No. ....
- 2. Registration No. ....
- 3. Name of the Candidate .....
- 4. Father's Name .....
- 5. Mother's Name .....
- 6. Male/Female .....
- 7. Name of Examination & Session .....
- 8. Centre of Examination .....
- 9. Subjects and Options/Code, if any .....

.....  
Signature of the Candidate

**PUNJABI UNIVERSITY, PATIALA**  
**Application Form for Re-evaluation of Answer-Books**  
 (Only for the students of Department of Distance Education)  
 Fee : Under-graduate and Post-graduate : Rs. 500/- per paper

Form alongwith fee in the shape of crossed Demand Draft  
 be sent in favour of Registrar, Punjabi University, Patiala  
 (if paid through Demand Draft)  
 (In case of cash payment, fill University Receipt No.)

University Receipt/Demand Draft No..... Date..... Amount.....
--

Sr. No.....(To be filled by the office)

- Name.....
- Father's Name.....
- Mother's Name.....
- Details of Examination in which appeared in this year :

Name of Examination	Year	Roll No.	Part	Paper/Subject (with option)	Marks Obtained
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- Subject(s)/paper(s) in which seeking re-evaluation.....  
 (State whether seeking re-evaluation in Paper 'A' or 'B').....
- Have you appeared in the examination as a  
 Distance Education /Late D.E. Student ? .....
- Name of Examination Centre and City (Where appeared in the examination) .....
- Have you earlier applied for Re-checking of..... Answer Books ?  
 (If so, indicate the University Letter No. and date vide which it has been acknowledged)
- Date of declaration of result by the University.....
- Complete permanent Address.....  
 .....Telephone No.....

**To be filled by the Accounts Branch**

University D. No..... Date..... Amount.....

Signature of the dealing clerk

**To be Filled by the Candidate**

Address for Correspondence	Address for sending the DMC/Certificate
Exam..... Roll No.....	Exam..... Roll No.....
Name.....	Name.....
Address.....	Address.....

**Punajbi Univeristy, Patiala**

Received Re-evaluation Form No..... Roll No.....

Examination..... April/September.....

## **AFFIDAVIT**

I ..... Son/Daughter of Shri.....  
solemnly declare that I have gone through the rules and instructions of Re-evaluation carefully and undertake to follow them and promise to accept the result of re-evaluation either in my favour/ disfavour. I have also attached the Original Detailed Marks Card with the form. I have not kept its duplicate copy with me. If any discrepancy is found, I shall be responsible for the consequences.

..... (in English)

Date.....

..... (in Punjabi)

Signature of the Applicant

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### **FOR OFFICE USE ONLY**

Discrepancy if any .....

.....

Clerk

Assistant

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### **SPECIAL INSTRUCTIONS**

1. Before filling this Form, please read the rules and instructions regarding Re-evaluation carefully. Incomplete Form will not be accepted.
2. The Detailed Marks Card, in original, should be attached with this Form, if it is not done, the Form will be rejected.
3. The form should be submitted within 21 days from the date of declaration of the main result.

**APPLICATION FORM FOR REFUND OF LIBRARY SECURITY**

(To be submitted within one year from the date of leaving the Department after completion of course i.e. before July, 15 of next year)

To

Head,  
Department of Distacne Education,  
Punjabi University, Patiala.

**SUB. : REFUND OF LIBRARY SECURITY**

Dear Sir,

I was a student of ..... (name of the course/class) during the Academic Session..... and I have completed the course. I had deposited Rs. 735/- as Library Security alongwith tuition fees and other funds at the time of admission.

Since I am not to continue my studies in your Department any more, the amount of Rs. 735/- deposited by me as Library Security may kindly be refunded to me at the earliest.

Yours faithfully

..... (in English)

..... (in Punjabi)

Signature of the Candidate

Name.....

D.E. Roll No.....

Father's Name.....

Session.....

Address.....

.....

Date.....

.....

After verification of record it is certified :

- (i) The student D.E. Roll No.....had deposited a total of Rs.....vide Receipt/D.D. No..... dated..... at the time of taking admission to.....(Course/ Class) during the Academic Session.....out of which Rs. 735/- was Library Security.
- (ii) The application of the candidate had been received in time.
- (iii) Nothing is due against the candidate as per report of the Library Incharge and Accounts Branch. Sanction may kindly be accorded for the refund of Rs. 735/- as Library Security to the candidate.
- (iv) The refund of this candidate has not been received previously.

Clerk.....

Supt (Admission)

Yes

Assistant.....

Assistant Registrar

## **CAMPUS PLACEMENT**

**Following courses are recommended for campus placement consultation  
for the session 2011-12**

### **MASTER DEGREES**

M.Com. Part-II year students

M.Sc.(IT) Part-II year students

M.A. (Punjabi, English, Hindi, History, Economics, Political Science, Religious Studies,  
Sikh Studies, Women Studies, Journalism & Mass Communication) Part-II year students

Master of Library and Information Science

Master of Education Part-II year students

### **BACHELOR DEGREES**

Bachelor of Commerce Part-III year students

Bachelor of Business Administration Part-III year students

Bachelor of Computer Applications Part-III year students

Bachelor of Library and Information Science

Bachelor of Education Part-II year students

### **POST GRADUATE DIPLOMAS AND CERTIFICATE COURSES**

PG Diploma in Computer Application

PG Diploma in Journalism & Mass Communication

PG Diploma in Insurance Business

PG Diploma in HIV/AIDS Counselling

Diploma in Library Science

Certificate Course in Spoken English

Certificate Course in Computer Applications

Certificate Course in Soft Skills and Personality Development

Detailed **Curriculum Vitae** will be produced by the candidate at the time of getting call  
from the placement cell.

(Shailinder Sekhon)  
In-charge  
Placement Cell (DDE)  
Phone No. : 01754-3046274

## Curriculum Vitae for Campus Placement

Name :  
Father's Name :  
Address for Correspondence :  
Cell No. : E-mail :  
Date and Place of Birth :

### 1. Academic Qualifications

Degree/Diploma	Year	College/University	Division	% of Marks
Matric				
+2				
Undergraduate				
Postgraduate				
Any other				

### 2. Teaching, Professional or other Experience

Position held	Name of Organisation	Period	
		From	To

### 3. Extra Curricular Activities Handled

### 4. Any other information

Signature



**State Bank of Patiala Pay-in-slip No.**

**\*Bank Branch must fill Sr. No. 1 to 4 for Reconciliation**

**Account No. 65009016757**

Registrar, Punjabi University  
(D.E. Deptt. Tuition Fees)

Name of the Branch \_\_\_\_\_

Bank Code No. \_\_\_\_\_ Date \_\_\_\_\_

1<sup>st</sup> part (Original)

To be retained by the Student

\* 1 Ref.No./Form No. \_\_\_\_\_

\* 2 Student's Name \_\_\_\_\_

\* 3 Class Name \_\_\_\_\_

\* 4 Fee Amount Code (A)

Rs. \_\_\_\_\_

In words Rs. \_\_\_\_\_

Signature of the Depositor

Head Cashier

Signature of the Bank Officials

Stamp

**All SBOP Branches are allowed to collect the fees of Distance Education in terms of Head Office circular No. GB(P&SB)14 of 2006-2007 dated 14.06.2006.**



**State Bank of Patiala Pay-in-slip No.**

**\*Bank Branch must fill Sr. No. 1 to 4 for Reconciliation**

**Account No. 65009016757**

Registrar, Punjabi University  
(D.E. Deptt. Tuition Fees)

Name of the Branch \_\_\_\_\_

Bank Code No. \_\_\_\_\_ Date \_\_\_\_\_

2<sup>nd</sup> part (Duplicate)

To be submitted to the Punjabi University

\* 1 Ref.No./Form No. \_\_\_\_\_

\* 2 Student's Name \_\_\_\_\_

\* 3 Class Name \_\_\_\_\_

\* 4 Fee Amount Code (A)

Rs. \_\_\_\_\_

In words Rs. \_\_\_\_\_

Signature of the Depositor

Head Cashier

Signature of the Bank Officials

Stamp

**All SBOP Branches are allowed to collect the fees of Distance Education in terms of Head Office circular No. GB(P&SB)14 of 2006-2007 dated 14.06.2006.**



**State Bank of Patiala Pay-in-slip No.**

**\*Bank Branch must fill Sr. No. 1 to 4 for Reconciliation**

**Account No. 65009016757**

Registrar, Punjabi University  
(D.E. Deptt. Tuition Fees)

Name of the Branch \_\_\_\_\_

Bank Code No. \_\_\_\_\_ Date \_\_\_\_\_

3<sup>rd</sup> part (Triplicate)

To be retained by the Bank Branch

\* 1 Ref.No./Form No. \_\_\_\_\_

\* 2 Student's Name \_\_\_\_\_

\* 3 Class Name \_\_\_\_\_

\* 4 Fee Amount Code (A)

Rs. \_\_\_\_\_

In words Rs. \_\_\_\_\_

Signature of the Depositor

Head Cashier

Signature of the Bank Officials

Stamp

**All SBOP Branches are allowed to collect the fees of Distance Education in terms of Head Office circular No. GB(P&SB)14 of 2006-2007 dated 14.06.2006.**

