



# PROSPECTUS

## 2011-2013

**For SC/ST/PH  
candidates only**

*Entrance Test*

*&*

*Admission to*

*Bachelor of Education (B.Ed.)*

*Two Year Correspondence Course*

**W  
D  
D**

*Department of Distance Education*

*(Formerly Department of Correspondence Courses)*

*Punjabi University, Patiala - 147 002*

*(Established under Punjab Act No. 35 of 1961)*

Price { Rs. 1000/- (at the counter)  
Rs. 1060/- (by post) }

[ Cost of Prospectus Rs. 500/-  
Entrance Test Fee Rs. 500/- ]

## DEPARTMENT OF DISTANCE EDUCATION

### Entrance Test Cell (B.Ed.)

- Coordinator : Dr. Tejinder Kaur (Professor & Head)
- Co-coordinator : Dr. Anita Gill (Professor of Economics)
- Associate Coordinator : Dr. Manjeet Kaur (Lecturer in Education)
- Assistant Coordinator : S. Harnek Singh (Deputy Registrar)
- Assistant Coordinator : S. Harpal Singh (Assistant Registrar)

### DATES TO REMEMBER ENTRANCE TEST

1. Date of Entrance Test	19-06-2011 (Sunday)
2. Date of submission of Entrance Test Form without late Fee	25-05-2011
3. Date of submission of Entrance Test Form with late Fee of Rs. 500/-	30-05-2011
4. Date of submission of Entrance Test Form with late Fee of Rs. 1000/-	03-06-2011
5. Date of submission of Entrance Test Form with late Fee of Rs. 2000/-	09-06-2011
6. Date of submission of Entrance Test Form with late Fee of Rs. 4000/-	14-06-2011
7. Date of Declaration of Result	On or Before 24-06-2011

**Examination Centre for Entrance Test : Punjabi University, Patiala**

## **COUNSELLING SCHEDULE**

### **GENERAL CATEGORY**

- |    |                   |  |
|----|-------------------|--|
| i  | Trained Teacher   | 26-07-2011 to 27-07-2011<br>10:00 a.m. onwards |
| ii | Untrained Teacher | 29-07-2011<br>10:00 a.m. onwards               |

### **RESERVED CATEGORY**

- |     |                                       |                                  |
|-----|---------------------------------------|----------------------------------|
| i   | Trained Teacher, SC/ST                | 02-08-2011<br>10:00 a.m. onwards |
| ii  | Trained Teacher, Backward Class/OBC   | 04-08-2011<br>10:00 a.m. onwards |
| iii | Untrained Teacher, SC/ST              | 04-08-2011<br>10:00 a.m. onwards |
| iv  | Untrained Teacher, Backward Class/OBC | 04-08-2011<br>10:00 a.m. onwards |

### **TRAINED TEACHER**

- |    |  |                                  |
|----|--|----------------------------------|
| v. | Border Area, Backward Area, Wards of Political Sufferers/Freedom Fighters, Disabled Persons, Defence Personnel, Paramilitary Forces, Riots Affected, Widow/Divorced Women. | 08-08-2011<br>10:00 a.m. onwards |
|----|--|----------------------------------|

### **UNTRAINED TEACHER**

- |     |  |                                  |
|-----|--|----------------------------------|
| vi. | Border Area, Backward Area, Wards of Political Sufferers/Freedom Fighters, Disabled Persons, Defence Personnel, Paramilitary Forces, Riots Affected, Widow/Divorced Women. | 08-08-2011<br>10:00 a.m. onwards |
|-----|--|----------------------------------|

### **Remaining Seats**

- |                   |                                  |
|-------------------|----------------------------------|
| Of all categories | 19-08-2011<br>10:00 a.m. onwards |
|-------------------|----------------------------------|

# ਯੂਨੀਵਰਸਿਟੀ ਧੁਨੀ

ਆਸਾ ਮਹਲਾ ॥੧॥ ਚਉਪਦੇ ॥

ਵਿਦਿਆ ਵੀਚਾਰੀ ਤਾਂ ਪਰਉਪਕਾਰੀ ॥  
ਜਾ ਪੰਚ ਰਾਸੀ ਤਾ ਤੀਰਥਿ ਵਾਸੀ ॥੧॥  
ਘੁੰਘਰੂ ਵਾਜੈ ਜੇ ਮਨੁ ਲਾਰੈ ॥  
ਤਉ ਜਮੁ ਕਹਾ ਕਰੇ ਮੇ ਸਿਉ ਆਰੈ ॥੧॥ ਰਹਾਉ ॥  
ਆਸ ਨਿਰਾਸੀ ਤਉ ਸੰਨਿਆਸੀ ॥  
ਜਾ ਜਤੁ ਜੋਗੀ ਤਾ ਕਾਇਆ ਭੋਗੀ ॥੨॥  
ਦਇਆ ਦਿਗੰਬਰੁ ਦੇਹ ਬੀਚਾਰੀ ॥  
ਆਪਿ ਮਰੈ ਅਵਰਾ ਨਹ ਮਾਰੀ ॥੩॥  
ਏਕੁ ਤੂ ਹੋਰਿ ਵੇਸ ਬਹੁਤੇਰੇ ॥  
ਨਾਨਕੁ ਜਾਣੇ ਚੋਜ ਨ ਤੇਰੇ ॥੪॥੨੫॥

(ਸ੍ਰੀ ਗੁਰੂ ਗ੍ਰੰਥ ਸਾਹਿਬ, ਪੰਨਾ ੩੫੬)

## English Translation of University Dhuni

True learning *induces in the mind* service of mankind.

One subduing the five passions has truly taken abode at holy  
bathing-spots. (1)

The mind attuned *to the infinite* is the true singing of  
ankle-bells *in ritual dances*.

With this how dare Yama intimidate me in  
the hereafter ? (Pause 1)

One renouncing desire is the true Sananyasi.

From continence comes true joy of living in the body (2)

One contemplating to subdue the flesh is the truly  
Compassionate Jain ascetic.

Such a one subduing the self, forbears harming others. (3)

Thou Lord, art one and Sole.

Many Thy forms-

The manifold play beyond Nanak's comprehension (4) (25)

(Translated by Gurbachan Singh Talib)

## Important Note

- (i) The rules incorporated in this Prospectus are subject to the overriding effect of the relevant Regulations, Rules and Ordinances contained in the Punjabi University Calendar as also the resolutions adopted by the Academic Council/Syndicate. In case of any inconsistency between what is said in Prospectus and that in the Regulations, Rules and Ordinances etc. the latter shall prevail.

If there is any ambiguity, the decision of the Vice-Chancellor will prevail.

- (ii) All disputes arising from this document or connected therewith are subject to the territorial jurisdiction of courts situated at Patiala only and to the exclusion of all other courts.
- (iii) Rules, Regulations and Ordinances pertaining to the course have not been included in this Prospectus. It is the responsibility of the student to obtain these from the University and get necessary information.
- (iv) It has come to our notice that there are some private bodies/ institutions which pose themselves as agents of this University and collect application forms and fees etc. from candidates and promise them admission to this Department and take responsibility of paying fees etc., on their behalf. Since this University has no such agents, candidates willing to join any course of this Department are advised to correspond and send application forms etc. direct to the Department of Distance Education, Punjabi University, Patiala.
- (v) The Department remains closed on Saturday, Sunday and other gazetted holidays.
- (vi) Office Hours : 9:15 a.m. to 5:00 p.m. with lunch break from 1:00 p.m. to 1:30 p.m.
- (vii) The result of the Entrance Test shall be available on the **Departmental website [www.dccpbi.com](http://www.dccpbi.com)** as well as **University website [www.punjabiuniversity.ac.in](http://www.punjabiuniversity.ac.in)** as per the given date.

## **A NOTE ABOUT THE DEPARTMENT**

The Department of Distance Education, Punjabi University, Patiala is a pioneer institute, imparting education through the distance education mode. Established in the year 1968 it remains the second institution of its kind in the country and the second to have offered regional language as medium of instruction and examination. Since then the Department has made significant contribution in the field of higher education by providing quality education at the door step of the learner. At present the Department is running 43 academic programmes and the average strength of the Department per year varies between 10000 to 15000.

The Department has been functioning so successfully that it is now regarded as one of the most progressive institutions of distance education in India and has made a name even in the international sphere, which is amply evident from the fact that students from abroad have also taken admission to the courses being run by it. The success of our system is borne out by the excellent results shown by our students at the various University examinations during the preceding years.

## **SALIENT FEATURES OF DISTANCE EDUCATION**

- ❖ Carefully planned lessons
- ❖ Regular Despatch of Study Material
- ❖ Regular Evaluation of Response Sheets and Projects
- ❖ Personal Contact Programmes
- ❖ Personal Guidance to Students
- ❖ Well equipped Departmental Library
- ❖ Video Lessons
- ❖ Library cum Study Centres at
  - i. Punjabi University Regional Centre, Bathinda
  - ii. Government Barjindra College, Faridkot
  - iii. S.D. College, Barnala
  - iv. Desh Bhagat College Bardwal, Dhuri
  - v. Gurmat Sagar Trust, Village Sahota, Sri Anandpur Sahib
  - vi. Gurduwara Guru Singh Sabha, Ahmedabad (Gujarat)
- ❖ Phone-in-Counselling Programmes, Broadcast from A.I.R., F.M., Patiala.
- ❖ Reference Material
- ❖ Suggested Readings and Important Questions
- ❖ Merit Scholarships, National Merit Scholarships.

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Roll Number	In Words
1370	
0	
1	One Thousand Three
2	
3	Hundered Seventy only
4	
5	
6	
7	
8	
9	

Code No. : 7017/
Sig. of Student
Space for Stamping
Sig. of Dy. Supdt.

General Awareness	Mental Ability	Teaching Potential	English	Punjabi	Hindi
1	81	101	181	178	201
2	82	102	182	177	202
3	83	103	183	176	203
4	84	104	184	175	204
5	85	105	185	174	205
6	86	106	186	173	206
7	87	107	187	172	207
8	88	108	188	171	208
9	89	109	189	170	209
10	90	110	190	169	210
11	91	111	191	168	211
12	92	112	192	167	212
13	93	113	193	166	213
14	94	114	194	165	214
15	95	115	195	164	215
16	96	116	196	163	216
17	97	117	197	162	217
18	98	118	198	161	218
19	99	119	199	160	219
20	70	120	170	159	220
21	71	121	171	158	221
22	72	122	172	157	222
23	73	123	173	156	223
24	74	124	174	155	224
25	75	125	175	154	225
26	76	126			
27	77	127			
28	78	128			
29	79	129			
30	80	130			
31	81	131			
32	82	132			
33	83	133			
34	84	134			
35	85	135			
36	86	136			
37	87	137			
38	88	138			
39	89	139			
40	90	140			
41	91	141			
42	92	142			
43	93	143			
44	94	144			
45	95	145			
46	96	146			
47	97	147			
48	98	148			
49	99	149			
50	100	150			

## **B.Ed. Teaching Staff**

Dr. Manjit Kaur (Subject Incharge)	Lecturer	3046476
Dr. Pushpinder Kaur	"	3046214
Smt. Amita Rani	"	3046446
Dr. Harinder Kaur Sodhi	"	3046236
Smt. Tasneem Khan	"	3046215
Ms Ishtdeep Kaur	"	3046215

## **Telephone Numbers of Administrative Staff**

Library Incharge	3046439
Deputy Registrar	3046426
Assistant Registrar	3046423
Superintendent Admission B.Ed.	3046378
P.A. to Head	3046421
B.Ed. Cell	3046420

Fax No. : 0175-2282885  
website : [www.dccpbi.com](http://www.dccpbi.com)

## PART-I

### ENTRANCE TEST FOR ADMISSION TO B.ED. (TWO YEARS) COURSE

#### I. ELIGIBILITY FOR THE ENTRANCE TEST

B.Ed. (Two Years) Course through Department of Distance Education is being run in accordance with the guidelines issued by the National Council for Teacher Education, which is a statutory body.

1. Admission is open only to the **in-service** teachers working in Govt./Semi-Govt./recognised/affiliated schools and other Govt. Agencies which are approved by the N.C.T.E. and are situated in Punjab or the Union Territory of Chandigarh, having a minimum of **two years** regular teaching experience upto submission of Entrance Test Form.
2. The candidate must have passed :
  - (a) B.A. (Full subjects)/B.Sc./B.Com./or its equivalent examination with at least 45% marks (40% marks in case of S.C./S.T. candidates).

OR
  - (b) M.A./M.Sc./M.Com./M.Sc. (Hons. School) with at least 45% marks (40% marks in case of S.C./S.T. candidates).

OR
  - (c) Diploma in Rural Service (3 years course) from National Council for Rural Higher Education, Ministry of Education with at least 45% marks (40% marks in case of S.C./S.T. candidates).
  - (d) B.A. Degree of a recognised University through M.I.L. capacity with two elective subjects and English and having secured at least 45% marks (40% marks in case of S.C./S.T. candidates (excluding economically backward classes). Those who have passed B.A. in M.I.L. capacity with English only are not eligible for B.Ed. Entrance Test.

**Note : 1. Any candidate possessing even a fraction less than the above mentioned percentage will not be considered.**

**2.** *In case additional subject/ subjects have been passed subsequent to B.A./B.Sc. degree, the aggregate of marks shall be calculated by taking into account the marks obtained in English and any other two elective or additional subjects to the best advantage of the candidate.*

#### **WORK EXPERIENCE OF THE FOLLOWING CATEGORIES WILL NOT BE CONSIDERED**

- ❖ Honorary, Part-time or unapproved service as a teacher will not be counted as regular service.

- ❖ Teachers paid out of PTA Funds will not be considered eligible.
- ❖ College Lecturers
- ❖ Librarians
- ❖ Library and Other Clerks
- ❖ Library Attendants
- ❖ Laboratory Attendants
- ❖ Senior Laboratory Assistants.

**IMPORTANT NOTE**

Candidates seeking admission to B.Ed course are required to have passed the subject of Punjabi in Matriculation/Higher Secondary/+2 examination, otherwise they will not be given admission. The following category of candidates shall stand exempted from the above condition:

- (i) whose mother tongue is not Punjabi (candidates of this Category shall have to submit an affidavit in this regard.)
- (ii) those who after having passed Matric or Higher Secondary or +2 examination have passed the subject of Punjabi Compulsory or Punjabi Elective in a higher course (i.e. B.A./B.Com. etc.).

**II. NUMBER OF SEATS**

Total Number of Seats	400
Trained Category (JBT/ETT/OT/SV/Art and Craft/Drawing/ C.P.Ed./B.P.Ed./*NTT/Vocational Master or any other equivalent examination)	300
Untrained Category	100

**Note :** If the requisite number of trained eligible teachers is not available, the vacant seats will be offered to the untrained teachers and vice-versa on the basis of the merit in the Entrance Test.

**III. RESERVATION OF SEATS**

Reservation of seats for various categories shall be strictly in accordance with the policy of the State Government as adopted by the University. **The form of a candidate opting for more than one reserved category shall be rejected. A candidate must fill one category only.**

**However, it may be noted that no change in the category filled in by a candidate in his/her entrance test form shall be entertained/ permitted at a later stage.** Admission against the reserved categories shall be made strictly in accordance with the order of the Punjab Government vide its letter No. 11/53/92-6 Edu.-I/9729, 9938 dated 10.5.2002 and 15-5-2002.

\* NTT must be recognised by NCTE.

Accordingly, candidates in the reserved category(ies) are to be considered first in the general category depending upon their merit and then the seats in the reserved category(ies) shall be filled from amongst the candidates in those categories according to their merit.

The percentage of seats reserved for different categories shall be as follows :

<b>Sr. No.</b>	<b>Category</b>	<b>Percentage of Seats to be reserved</b>
i)	<b>Scheduled Castes/Scheduled Tribes</b> .....	25%
ii)	<b>Backward Classes/OBC</b> .....	05%
	The persons belonging to creamy layer are not entitled to the reservation under BC/OBC as per Notification No. 1/41/93 RS1/209 Government of Punjab, Department of Welfare dated 24-02-2009.	
	The rule of exclusion will apply to sons and daughters of	
	(a)	Persons having gross annual income of Rs. 4.5 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for period three consecutive years;
	(b)	Persons in Categories I, II, III and IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.
	<b>Explanation</b> : Income from salaries or agricultural land shall not be clubbed.	
iii)	<b>Border Area and Backward Area</b> (2% each).....	04%
iv)	<b>Wards of Political Sufferers/Freedom Fighters</b> .....	02%
	(This will also include the wards of those who have undergone an aggregate of at least three months of imprisonment in connection with Emergency/ Punjabi Suba or Dharm Yudh Morcha for the demands of the State of Punjab, Warriors of Jalianwala Bagh, Kuka Movement and Kama Gata Maru Movement).	
v)	<b>Disabled Persons</b> .....	03%
	a)	Blind.....1%
	b)	Deaf & Dumb.....1%
	c)	Other Handicapped.....1%
	(If suitable candidates are not available in any one of these sub-categories of disabled candidates or are not found suitable for the particular course, the seats so available will be filled up by the candidates from the other sub-categories of disabled candidates).	
vi)	<b>Children/Widows of Defence Personnel</b> .....	02%
	Children/widows of defence personnel killed or disabled to the extent of 50% or more in action, wards of gallantary awardees,	

- ex-servicemen and children of serving defence personnel/  
ex-servicemen.
- vii) **Children/Widows of Para-Military Forces Personnel** .....02%  
Children/widows of para-military forces personnel, Punjab Police,  
PAP and Punjab Home Guards killed or disabled in action to  
the extent of 50% or more ex-paramilitary forces personnel and  
children of serving paramilitary forces personnel/ ex-paramilitary  
forces personnel.
- xiii) **Riots Affected** .....02%  
November, 1984 riot affected displaced persons, children of Army  
deserters killed/ 100% physically disabled, the children of the  
families of persons killed as a result of terrorist violence or by  
security forces acting in aid of civil power and the children of  
innocent civilians who have sustained 100% disability in terrorist  
violence or during operation by security forces acting in aid of  
civil power.
- ix) **Widow/Divorced Women**..... 02%

**Explanation :**

1. The reservation of seats as given above shall be strictly adhered to. In case seats in reserved category remain vacant on account of non-availability of qualifying candidates, seats will be filled up from the general category.
2. The candidate applying for the reserved category shall carefully indicate his/ her claim for one category in the Entrance Form. **No change in the category will be entertained/permitted at the later stage.**
3. A candidate applying for Admission under **category (i)** i.e. against the seats reserved for Scheduled Castes/Scheduled Tribes category shall be considered provided he/she produces a Certificate signed by the District Magistrate/ Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendary Magistrate/ City Magistrate/Sub Divisional Magistrate/Talika Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of Ist Class Stipendary Magistrate). Revenue Officer not below the rank of Tehsildar as per U.O.No.10/2/96-2 SWI/11-12-13-14 Dated, Chd. 8.1.99 or as per Punjab Government Notification Nos. 1/3/95-PPII-7332 and 1/3/95-3PII/10377 Dated 14/6/99 and 18/8/2000 as on page 94.
4. A candidate applying for Admission under **category (ii)** i.e. against the seats reserved for Backward Classes category shall be considered provided he/she produces income certificates of parents along with Backward class certificate signed by the S.D.O. (Civil), Executive Magistrate, Tehsildar, Naib-Tehsildar, Block Development Officer, District Revenue Officer as per latest instructions

- of the Punjab Government. **Only the latest certificate will be considered.**
5. A candidate shall be eligible for admission under **category (iii)** only if he/she is from a town/village within 10 miles from the International Border excluding the towns of Ferozpur and Gurdaspur or his/her town/village falls within the backward area limits. A certificate to this effect should be obtained from S.D.M./G.A. to D.C./D.C. and S.D.O. civil.
  6. A candidate seeking admission under **category (iv)** will produce a certificate from the respective Deputy Commissioner.
  7. A candidate claiming admission under **categories (v)** must at least be 40 percent handicapped, the disability should be duly certified by the C.M.O.
  8. A candidate claiming admission under the **categories (vi)** and **(vii)** will produce certificate from the Commanding Officer/Commandant/SSP.
  9. In order to decide the eligibility of riot-affected (**category (viii)**), the candidates must produce a certificate from the Deputy Commissioner to the effect that he/she is a November, 1984 riot affected displaced person. As regards a terrorist affected person dependent of Terrorist affected families in Punjab, a certificate from the Deputy Commissioner to this effect is required. Dependents of terrorist affected family will mean a family which has lost its bread-earner in some terrorist action in Punjab.
  10. In case of **category (ix)** a widow must produce a death certificate of her husband and a divorced woman a legal certificate containing the final decision of the Court.

**Note : I. See Annexure for reservation on page 25**

**II. The criteria of Reservation shall be determined in accordance with the University rules.**

**IV. SUBMISSION OF ENTRANCE TEST FORM :**

- The candidate should write **B.Ed. (DE) Entrance Test Form - 2011** on the envelope in which the entrance test form is being sent.
- **The entrance form duly filled in, should be accompanied by the documents arranged in the following order:**
  - i. Acknowledgement Card
  - ii. Proforma to determine eligibility
  - iii. Attendance Sheet
  - iv. Admit Card
  - v. Entrance form
  - vi. Copy of Detailed Marks Sheets of B.A./B.Sc./B.Com. Part-III or M.A./M.Sc./M.Com. Part-II.
  - vii. Attested copy of DMC Matric Exam.  
(Proof of having passed Punjabi)
  - viii. Proof of residence
  - ix. Attested copy of the relevant certificate for the reserved category

clearly specifying category, in which the admission is being sought, on the prescribed form attached in the Prospectus

- x. A copy of recognition/affiliation letter of the school
- xi. Copy of Training Course Certificate, if any
- xii. Address Slips
- xiii. Four self-addressed envelopes, size 9x4 inches.

The candidate should read the following instructions thoroughly before submitting the entrance test form :

- The candidate should fill the Entrance Test Form in his/her own handwriting.
- The candidate should submit his/her Entrance Test Form before the last date either personally or by registered post or by courier to

**Co-ordinator**

**B.Ed.(DE) Entrance Test Cell - 2011**

**Department of Distance Education**

**Punjabi University, Patiala 147002**

- If the form is being submitted by hand the candidate should ask the concerned person to give a receipt duly numbered.
- The candidate will appear in the Entrance Test purely at his/her own risk and responsibility subject to fulfilling the eligibility conditions laid down in the Ordinances.
- The candidate should clearly indicate **only one** category in which he/she wants to be considered.
- Once the Application Form is submitted in the University office, the candidate shall not be allowed to make any change in the Application Form by way of any addition/deletion/amendment/alteration/change of any particular etc. under any circumstances what so ever.
- The candidate should page-mark (1,2,3,4,5 etc.) his/her form and the other documents and bind them properly with a strong tag.
- **The following documents should be attached with the Entrance Test Form:**
  - (a) Three latest passport size photographs of the candidate duly attested by the Principal/Head of the Institution where the candidate is working. One copy of the photograph should be pasted on the Admit Card and one on the Entrance Test Form and the third copy should be pasted on the attendance slip.
  - (b) Attested copy of the Detailed Marks Certificate of B.A./B.Sc./B.Com. Part-III or M.A./M.Sc./M.Com. Part-II.
  - (c) Attested copies of the relevant certificates on the prescribed form issued by competent authority specifying the category to which the candidate belongs, in the case of those applying under reserved category.

- (d) Admit Card duly signed by the candidate himself/herself at the indicated place.
  - (e) Attested copies of the Detailed Marks Certificates of B.A. Part-I, Part-II and Part-III alongwith copies of Gyani/Prabhakar/Adib Fazal/Shastri Certificate in the case of those who have passed B.A. under M.I.L. capacity. However, those candidates who have appeared for the qualifying examination and whose results have not been declared may be provisionally allowed to appear in the Entrance Examination at their own risk and responsibility but they shall become eligible for counselling only after they have produced the evidence of having satisfied all the required eligibility conditions.
  - (f) Attested copy of the letter of recognition of the school where the teacher is presently employed. Candidates working in affiliated schools should attach attested copy of receipt vide which renewal fee was deposited for the year 2010-2011.
  - (g) Original copy/copies of the experience certificate/certificates from the Principal/Head of the recognised/affiliated schools wherever the teacher has worked.
  - (h) Attested copy of the Certificate/Diploma of the professional examination (training) viz. JBT/ETT/OT/SV/Arts & Craft/Drawing/C.P.Ed./B.P.Ed./NTT/Vocational Master or any other examination.
  - (i) Attested copy of the Matriculation Certificate and Detailed Marks Card.
  - (j) Proof of Residence.
- **It is made CLEAR that the Roll Number is purely PROVISIONAL and is meant only for appearing in Entrance Test being conducted for admission to B.Ed.(DE) course. After the declaration of result of the entrance test, the eligibility and other conditions will be verified thoroughly. In case any discrepancy is found and the candidate does not fulfil the laid down eligibility norms and conditions, the result of the test will automatically stand cancelled and such candidates will not have any legal right for admission to B.Ed.(DE) course merely on the basis of passing the entrance test.**
  - The teaching experience certificate of the candidate should clearly show that he/she is still in service. Any mistake in the teaching experience certificate will not be allowed to be rectified later on.

**V. PROCEDURE FOR SELECTION :**

1. The admission to the Course shall be based on merit earned by the candidates in the Entrance Test. The qualifying marks shall be as under :

- |  |                                 |     |
|--|---------------------------------|-----|
|  | General Category                | 35% |
|  | Scheduled Caste/Scheduled Tribe | 30% |
2. Merit List of the candidates who qualify the entrance test in the requisite pass percentage shall be drawn separately for trained and untrained category.
  3. When two or more candidates have secured equal marks in the Entrance Examination, their inter-se merit for admission will be decided on the following criteria in the order of preference :
    - ❖ Candidate with higher percentage of marks in the qualifying examination.
    - ❖ Candidate older in age.

**VI. IMPORTANT INSTRUCTIONS :**

1. Candidates must read contents of the Prospectus very carefully. No claim would be entertained with regard to the relaxation of eligibility conditions.
2. Mere success in the Entrance Test does not make a candidate eligible for admission. Admission will be finalised on the basis of the fulfilment of all conditions of the Entrance Test Examination. It is the sole responsibility of the candidate to make sure about his/her eligibility before the submission of admission form, as per instructions prescribed in the Prospectus.
3. Any candidate who belongs to reserved category would not be given any benefit if the requisite certificate is incomplete or has not been issued/attested by the competent authority.
4. No original certificate/Degree should be sent to the University unless it is asked for.
5. The admission would stand cancelled in case of providing wrong information or giving any wrong statement. The student himself/herself would be responsible for this lapse.
6. There is no provision for Re-evaluation for the Entrance Test Examination.
7. **Reserved Category Candidate shall opt for one category only and must fill that one category in the column.**
8. **Candidate must write his/her option for the Language Proficiency Paper on the Entrance Test Form. English is compulsory for all. However, Punjabi has to be opted by all those candidates who have studied Punjabi in Matriculation. Hindi has to be opted by all those candidates who have not studied Punjabi in Matriculation. Candidate has to choose either Punjabi or Hindi. If a candidate attempts wrong option Punjabi/Hindi, his/her OMR sheet will be cancelled.**
9. Candidates misbehaving with any staff member conducting the test or found talking or changing the seat allotted to him/her or creating

nuisance during the test, would be turned out of the Examination Hall. He/she would be debarred from taking the examination.

10. If any material e.g. Book(s), Note Book(s), Notes or material relevant for the test, is found in the possession of the candidate, he/she would be turned out of the examination hall. The decision of the Centre Superintendent Observer in this regard, would be final.
11. If from the answer sheet of a candidate, it is revealed that he/she has used unfair means, his/her answer sheet would be cancelled. The opinion and decision of the Co-ordinator, (B.Ed. Entrance Test Cell) would be final in this regard.
12. If a candidate leaves a distinct sign of identity or tries to reveal his/her identity, his/her answer sheet would be cancelled and opinion and decision of the Co-ordinator (B.Ed. Entrance Test Cell) would be final in this regard.
13. Use of Mobile phone, pager, calculator is not allowed during examination. In no case the candidates will be allowed to carry the mobile phone inside the examination hall and the Department will not own any responsibility in this regard.

**VII. (a) PAPERS FOR THE ENTRANCE TEST**

**The Entrance Test will be held on June 19, 2011, Sunday as per following schedule :**

**TOTAL MARKS : 200      TIME : 2½ HOURS**

GENERAL AWARENESS	50	<b>11:00 a.m. to 1:30 p.m.</b>
MENTAL ABILITY	50	
TEACHING POTENTIAL	50	
PUNJABI OR HINDI	25	
ENGLISH	25	

**(b) OUTLINES OF THE SYLLABUS FOR THE ENTRANCE TEST**

**(A) GENERAL AWARENESS**

This part is designed to test a candidate's up-to-date knowledge about Humanities, Social Sciences, Natural Sciences, Education and Current Affairs. This part of the paper will be of 50 marks, with 50 objective questions of multiple choice type.

**(B) MENTAL ABILITY**

This part is designed to test the reasoning ability of candidates with respect to numbers, words and figures. Its main objective is to discover aptitude of the candidates for comprehension, analysis, logic and evaluation. This part of the Paper will be of 50 marks, with 50 objective questions of multiple choice type.

### (C) TEACHING POTENTIAL

This part is designed to test the teaching potential of the candidates and will be of 50 marks with 50 objective questions of multiple choice type. It will cover the following areas of study :

- (i) Class-room problems of learners and their solutions.
- (ii) Problems of human relations with one's colleagues, superiors, officers, administrators etc.
- (iii) Interaction with society.
- (iv) Teacher's attitude towards learners, teaching profession, etc.
- (v) Role of teacher in providing all-round growth and development of children, maintaining psychological environment of the classroom.
- (vi) Problems of examination, evaluation and assessment.
- (vii) Teacher : personal traits and adjustment qualities.
- (viii) Problem of library usage and other educational problems.
- (ix) Audio-visual aids, mass media etc.

### LANGUAGE PROFICIENCY

This part of the paper is designed to test the language proficiency of the candidate in Punjabi/Hindi and English. It shall be of 50 marks, 25 marks for Punjabi/Hindi and 25 marks for English. There shall be 25 objective questions of multiple choice type in Punjabi/Hindi and 25 objective items of multiple choice type in English.

#### SYLLABUS (PUNJABI)

- |               |                             |            |
|---------------|-----------------------------|------------|
| 1. ਵਰਣ        | 2. ਲਿੱਪੀ                    | 3. ਸ਼ਬਦ    |
| 4. ਵਾਕ        | 5. ਭਾਸ਼ਾ                    | 6. ਮੁਹਾਵਰੇ |
| 7. ਸੁੱਧ-ਅਸੁੱਧ | 8. ਬਹੁਤੇ ਸ਼ਬਦਾਂ ਲਈ ਇੱਕ ਸ਼ਬਦ | 9. ਅਖਾਣ    |

#### SYLLABUS (HINDI)

- |                           |                 |                |
|---------------------------|-----------------|----------------|
| 1. शब्द बोध               | 2. वाक्य बोध    | 3. मुहावरे     |
| 4. लोकोक्ति               | 5. शब्द रचना    | 6. अर्थ बोध    |
| 7. वर्तनी शुद्धि          | 8. वाक्य शुद्धि | 9. विराम चिन्ह |
| 10. रिक्त स्थान – सही चयन |                 |                |

#### SYLLABUS (ENGLISH)

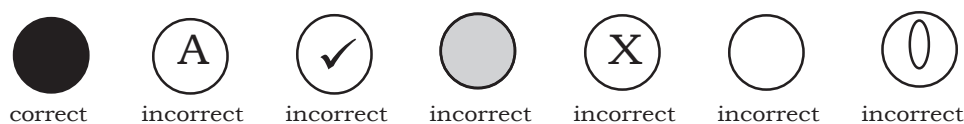
- |                       |  |
|-----------------------|--|
| 1. Use of articles    | 2. Use of prepositions   |
| 3. Idioms and Phrases | 4. Synonyms  |
| 5. Antonyms           | 6. One word substitution   |
| 7. Word meaning       | 8. Fill in the blanks with correct form of verb, adjective and adverb. |
| 9. Correct spellings  | 10. Corrections pertaining to use of tenses                            |

**(c) INSTRUCTIONS FOR WRITING ANSWERS ON OMR SHEET**

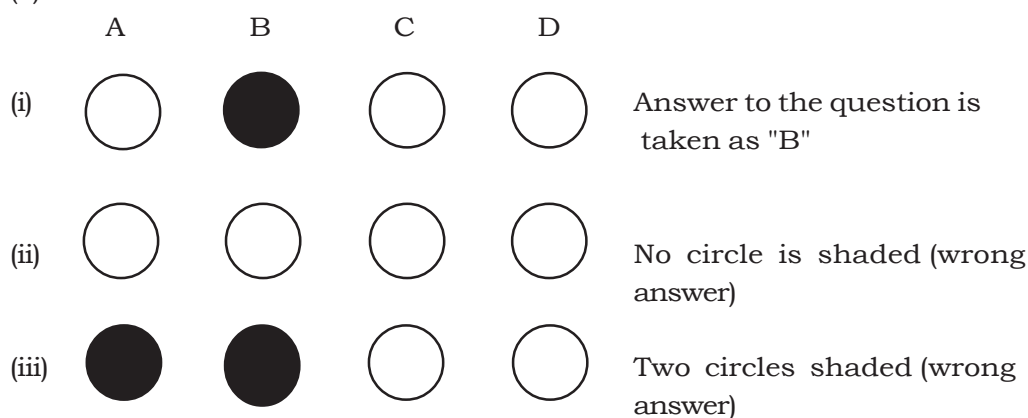
As stated above, there shall be 200 multiple choice type objective questions.

- (a) Each question will have 4 options specified against it. Out of these 4 options A, B, C and D provided in each question, only one is correct.
- (b) In the OMR Sheet attached at the end of the booklet, there shall be four circles against every question, marked A, B, C and D.
- (c) One and only one of the 4 circles is to be shaded by the candidate for every question. Leaving all the 4 circles blank or shading of more than one circle will be treated as a wrong answer.
- (d) Shade a circle according to the following instructions :

(i) How to shade a circle



(ii) Illustration



- (e) On the OMR Sheet, the candidate is to fill the Roll No. by shading the circle. For illustration, please refer to the sample of the **OMR SHEET** attached in this Prospectus.

Example : If the candidate's Roll Number is 1370, the circles will be shaded as shown in OMR sheet.

- (f) Candidate shall use only black/blue ink, ball/sketch pen to shade the entire circle. Use of fluorescent marker pen, lead pencils etc., or pens of ink other than black or blue is not allowed.
- (g) Use of rubber, blade or any other material to erase or to cut the OMR Sheet will be deemed to be incorrect answer.
- (h) Marking/shading the OMR Sheet at any other place than the prescribed one shall lead to the cancellation of the result.
- (i) Candidate must ensure that the code on the OMR sheet must match with the code on the question paper. In case of mismatch he/she must point it out to

- the Deputy Superintendent of the Examination Centre.
- (j) Candidate must sign only in the space provided for the purpose.
  - (k) OMR Sheet must not be folded or damaged.
  - (l) Candidate should reach the Examination Centre, half an hour before the commencement of the examination.
  - (m) No candidate will be allowed to enter the Examination Hall without the Admit Card, under any circumstances.
  - (n) No candidate will open the seal of the question Booklet before the specified time.

### **VIII. SAMPLE QUESTIONS**

#### **GENERAL AWARENESS**

1. The Constitution of India was adopted by the
  - (A) Governor-General
  - (B) British Parliament
  - (C) Constituent Assembly
  - (D) Parliament of India
2. Jallianwala Bagh Tragedy occurred on
  - (A) 13 April, 1919
  - (B) 13 May, 1919
  - (C) 13 July, 1919
  - (D) None of these
3. The Great Wall of China was constructed by
  - (A) Wu-ti
  - (B) Shih-Hwang-ti
  - (C) Ming-ti
  - (D) Ching-ti
4. Who was known as the Grand Old Man of India ?
  - (A) Dadabhai Naoroji
  - (B) Surendra Nath Banerjee
  - (C) Badurddin Tyabji
  - (D) Mahadev Govind Ranade
5. The total number of Puranas are
  - (A) 18
  - (B) 12
  - (C) 20
  - (D) 16
6. Which of the following said, "Freedom is our birth right and we shall have it" ?
  - (A) Lala Lajpat Rai
  - (B) Mahatma Gandhi
  - (C) Jawahar Lal Nehru

- (D) Bal Gangadhar Tilak
7. Who was known as "Lakh Baksh" ?  
(A) Raziya  
(B) Iltutmish  
(C) Babur  
(D) Aibak
8. The first Press in India was set up by  
(A) The Portugese  
(B) The Dutch  
(C) The French  
(D) The English
9. Arthasastra is written by  
(A) Megasthanese  
(B) Hiuen Tsang  
(C) Chanakya  
(D) Bana Bhat
10. Who was the first Indian Governor-General of free India ?  
(A) C. Rajagopalachari  
(B) Rajendra Prasad  
(C) Sarojini Naidu  
(D) Acharya Kripalani

#### **MENTAL ABILITY**

11. In a coded language A is written as B, B is written as C, C is written as D. How will CRAZY be written in that code ?  
(A) CQZAZ  
(B) DSBZAZ  
(C) CSBYX  
(D) DPXUZ
12. Which among the following would replace the question mark in the given series LXF MTJ ? OLR  
(A) NPN  
(B) NQN  
(C) PNP  
(D) LKJ
13. University is to Education as Court is to  
(A) Lawyer  
(B) Judge  
(C) Justice  
(D) Bench
14. Pointing towards a female photograph Karamjit Said, "She neither has any

- sister nor daughter but her mother is my mother's only daughter." How is the female in the photograph related to Karamjit ?
- (A) Grand daughter  
 (B) Sister  
 (C) Niece  
 (D) Not related
15. Three among the following are similar in a certain way, therefore, form a group. Find the odd one out.  
 (A) Three wheeler  
 (B) Truck  
 (C) Jeep  
 (D) Car
16. Statement :  
 "When it is decided to withdraw 40% subsidy on the fertilizer from 1st of August." Conclusions :
- I. The fertilizers will cost 40% more to farmers from 1st of August.  
 II. There is general improvement in the condition of farmers as they can afford fertilizers at an increased price.
- Assuming the statement to be true, consider the two conclusions I and II and decide which of the following logically follows from the statement :
- (A) Only conclusion I logically follows  
 (B) Only conclusion II logically follows  
 (C) Neither I nor II logically follows  
 (D) Both I and II logically follow
17. Anand is taller than Biney, Biney is taller than Ceazer, Dayal is taller than Eva, Eva is taller than Biney. Who among the following is the shortest ?  
 (A) Anand  
 (B) Eva  
 (C) Dayal  
 (D) Ceazer
18. In a code "123" means "Study Very Hard", 452 means "Hard Work Pays" and "643" means "Study and Work." Which of the following codes is for 'study' ?  
 (A) 3  
 (B) 6  
 (C) 1  
 (D) 2
19. In the dictionary, which of the following names would appear the last ?  
 (A) Ramesh  
 (B) Rama  
 (C) Randhir  
 (D) Ranjiv

20. Reading : Knowledge : : Work : ?  
(A) Experience  
(B) Effort  
(C) Experiment  
(D) Employment

**TEACHING POTENTIAL**

21. Which of the following professions claims the largest membership?  
(A) Engineering  
(B) Medicine  
(C) Teaching  
(D) Law
22. The most important function of a teacher is to  
(A) maintain order in the class  
(B) impart information  
(C) guide pupil's growth  
(D) provide remedial help
23. After having joined as a teacher in a school, which of the following would you consider necessary to possess?  
(A) An excellent T.V. set  
(B) A good library  
(C) A well decorated drawing room  
(D) A car
24. For which of the following sections of society education is essential?  
(A) Boys  
(B) Girls  
(C) Adult men and women  
(D) All the above
25. While performing one's duties, the teacher learns the most from his/her  
(A) fellow teachers  
(B) headmaster  
(C) admirers  
(D) students
26. An effective teacher is one who spends most of his/her time in  
(A) playgrounds  
(B) school activities  
(C) around development of his pupils  
(D) maintaining classroom discipline
27. Which of the following is the most important task for raising standards of Education?  
(A) Examination reforms

- (B) Curricular reforms  
 (C) Raise in teachers' salaries  
 (D) Improving the text books
28. The students give the greatest regards to a teacher who  
 (A) is a strict disciplinarian  
 (B) performs his duties effectively  
 (C) treats his students as friends  
 (D) extends complete freedom to his students
29. In order to maintain discipline in the classroom a teacher's attitude towards his students must be  
 (A) strict  
 (B) lenient  
 (C) impartial  
 (D) partial
30. Which of the following is most important factor underlying the success of a teacher?  
 (A) His personality and ability to relate to the class.  
 (B) His verbal ability and organisational ability  
 (C) His scholarship and intellectual ability  
 (D) His competence in the area of academic preparation.

**(b) ANSWERS TO SAMPLE QUESTIONS**

GENERAL AWARENESS		MENTAL ABILITY		TEACHING POTENTIAL	
Q.No.	Ans.	Q.No.	Ans.	Q.No.	Ans.
1.	(C)	11.	(B)	21.	(C)
2.	(A)	12.	(A)	22.	(C)
3.	(B)	13.	(C)	23.	(B)
4.	(A)	14.	(C)	24.	(D)
5.	(A)	15.	(A)	25.	(D)
6.	(D)	16.	(A)	26.	(C)
7.	(D)	17.	(D)	27.	(B)
8.	(A)	18.	(A)	28.	(B)
9.	(C)	19.	(D)	29.	(C)
10.	(A)	20.	(A)	30.	(A)

**LANGUAGE PROFICIENCY**

**ਪੰਜਾਬੀ**

**SAMPLE QUESTIONS (PUNJABI)**

1. ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਲਈ ਕਿੰਨੀਆਂ ਲਿਪੀਆਂ ਦੀ ਵਰਤੋਂ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ?  
 (A) 4 (B) 3 (C) 2 (D) 1

2. ਅੱਧਕ ਸ਼ਬਦ ਧੁਨੀ ਵਿਚ ..... ਵਾਧਾ ਕਰਦਾ ਹੈ ?  
(A) ਅੱਧਾ (B) ਦੂਗਣਾ (C) ਤਿੱਗਣਾ (D) ਚੌਗਣਾ
3. ਕਿਸੇ ਸ਼ਬਦ ਦੇ ਅੱਗੇ 'ਬੇ' ਅਗੇਤਰ ਉਸ ਸ਼ਬਦ ਨੂੰ ..... ਬਣਾ ਦਿੰਦਾ ਹੈ ?  
(A) ਹਾਂ ਪੱਖੀ (B) ਨਾ ਪੱਖੀ (C) ਸਰਲ (D) ਸੁਖਮ
4. ਸ਼ਬਦ ਕੀ ਹੈ?  
(A) ਲਗਾਂ ਦਾ ਸਮੂਹ (B) ਮਾਤਰਾਂ ਦਾ ਸਮੂਹ  
(C) ਵਰਣਾਂ ਦਾ ਸਮੂਹ (D) ਕੋਈ ਨਹੀਂ
5. ਸੰਬੰਧਕ ਕੀ ਹੁੰਦਾ ਹੈ?  
(A) ਜੇ ਚਾਰ ਵਾਕ ਜੋੜੇ (B) ਦੋ ਵਾਕ ਜੋੜੇ  
(C) ਤਿੰਨ ਵਾਕ ਜੋੜੇ (D) ਇੱਕ ਵਾਕ ਜੋੜੇ
6. ਹੈਰਾਨੀ ਵਾਲੇ ਵਾਕ ਦੇ ਪਿੱਛੇ ..... ਚਿੰਨ੍ਹ ਲਗਾਇਆ ਜਾਂਦਾ ਹੈ ?  
(A) ? (B) ! (C) । (D) ਕੋਈ ਨਹੀਂ
7. 'ਮਲਵਈ' ਪੰਜਾਬੀ ਦੀ ..... ਹੈ ?  
(A) ਲਿਪੀ (B) ਉਪਭਾਸ਼ਾ (C) ਸਹਿਯੋਗੀ (D) ਸਾਥੀ
8. ਜਿਸ ਨੂੰ ਦੇਖਿਆ ਨਾ ਜਾ ਸਕੇ?  
(A) ਅਨੰਤ (B) ਅਦਿਸ਼ (C) ਦੂਰ (D) ਅਲੱਗ
9. ਸ਼ੁੱਧ ਲਿਖੋ : ਜੇ ਸਰੀਰਕ ਕੰਮ ਕਰਦਾ ਹੈ -  
(A) ਕਿੜੀ (B) ਕਿਰਤੀ (C) ਦਫਤਰੀ (D) ਕੋਈ ਨਹੀਂ
10. 'ਹੱਥ ਨਾ ਪਹੁੰਚੇ ਸੁ ਕੌੜੀ' ਤੋਂ ਭਾਵ ਹੈ ?  
(A) ਆਪਣੇ ਹੱਕ ਦੀ ਗੱਲ ਕਰਨਾ (B) ਦੂਸਰੇ ਲਈ ਕੁਰਬਾਨੀ  
(C) ਪਹੁੰਚ ਤੋਂ ਬਾਹਰ ਹੋਣਾ (D) ਪਰਾਇਆ ਹੋਣਾ

ਸਹੀ ਉੱਤਰ :

- |        |         |        |        |
|--------|---------|--------|--------|
| 1. (C) | 2. (B)  | 3. (B) | 4. (C) |
| 5. (B) | 6. (B)  | 7. (B) | 8. (B) |
| 9. (B) | 10. (C) |        |        |

### SAMPLE QUESTIONS (HINDI)

निम्नलिखित शब्दों के लिए शुद्ध वर्तनी का चयन करें :-

1. 'कवि' का स्त्रीलिंग होगा :  
(A) कवी (B) कवित्री (C) कवयित्री (D) कवियत्री
2. पूजनीय का शुद्ध रूप है :  
(A) पूजनीय (B) पुजनीय (C) पुज्जनीय (D) पूजनिया
3. सही वर्तनी वाले शब्द का चयन करें :  
(A) रचीता (B) रचियता (C) रचेता (D) रचयिता
4. वाक्य का शुद्ध रूप बनाइये :  
(A) मैं पत्रों को पढ़ता हूँ। (B) मैं पत्र पढ़ता हूँ।  
(C) मैं पत्र पढ़ते हूँ। (D) इनमें से कोई नहीं।
5. सही विकल्प का चयन करें : कंगाली में आटा गीला -  
(A) मुसीबतों का अंत नहीं होना (B) मुसीबत में और अधिक मुसीबतों का आ पड़ना

- (C) गरीबी के कारण भूखे रहना (D) गरीबी में बीमार पड़ जाना।
6. सही अर्थ का चयन करें : आगे कुँआ पीछे खाई –  
 (A) दुविधा में पड़ना (B) इधर-उधर की बातें करना  
 (C) खाद्य सामग्री का अभाव होना (D) सभी ओर से विपत्ति का आना।
7. 'मोहन पुस्तक पढ़ता है' यह कौन-सी क्रिया है :  
 (A) अकर्मक (B) सकर्मक (C) पूर्वकालिक क्रिया (D) संयुक्त क्रिया।
8. शुद्ध वाक्य का चयन करें :  
 (A) कबीरदास लिखे-पढ़े नहीं थे  
 (B) कबीरदास पढ़े-लिखे नहीं थे  
 (C) कबीरदास ने पढ़ाई-लिखाई नहीं कर रखी थी  
 (D) कबीरदास ने लिखाई-पढ़ाई नहीं कर रखी थी।
9. सही शब्द का चयन करें :  
 (A) प्रीक्षा (B) प्रीछा (C) परीछा (D) परीक्षा।
10. 'प्रार्थी' कहते हैं :  
 (A) प्रार्थना पत्र देने वाला (B) माँगने वाला  
 (C) अनुनय विनय करने वाला (D) जो नियमित रूप से प्रार्थना करता हो।
11. 'व्योम' शब्द का पर्यायवाची है :  
 (A) किरण (B) अग्नि (C) सूर्य (D) आकाश
12. 'आदर' का विपरीत शब्द है :  
 (A) प्यार (B) सेवा (C) अनादर (D) अभिमान
- सही उत्तर :  
 1. (C) 2. (A) 3. (D) 4. (B) 5. (B) 6. (D)  
 7. (B) 8. (B) 9. (D) 10. (A) 11. (D) 12. (C)

### SAMPLE QUESTIONS (ENGLISH)

1. Choose the appropriate set of articles from those given below to fill in the blanks in the following sentence :  
 He is \_\_\_\_\_ student who often comes late in \_\_\_\_\_ class :  
 (A) a; a (B) a; the (C) the; the (D) the; a
2. Choose the appropriate set of prepositions from those given below to fill in the blanks in the following sentence :  
 He took advantage \_\_\_\_\_ my ignorance but gained nothing \_\_\_\_\_ the end.  
 (A) with; in (B) against; at (C) of; in (D) from; for
3. Choose the correct meaning of the given phrase/idiom.  
 To bury the hatchet :  
 (A) to quarrel over small things (B) to destroy  
 (C) to make up a quarrel (D) to repair costly furniture
4. Choose the word that is opposite in meaning to the underlined word in the



**PART-II  
COUNSELLING**

**GENERAL COUNSELLING RULES**

1. A candidate who fails to report for Counselling on the stipulated date/ dates will forfeit his/her claim. No appeal in this regard will be entertained.
2. Attendance during Counselling is essential for all eligible candidates who will be called through Distance Education Department. However, Counselling in absentia may be allowed on the following conditions by the Coordinator in exceptional cases like accident, severe illness or having been trapped in natural calamity or war like conditions or in case of death of any of the grand parents, parents, brother/sister/spouse. A documentary proof in this regard will have to be provided.
3. The candidate will have to fill the admission form in his/her own handwriting as per rule.
4. The tuition fee will have to be deposited within the next three working days after the Counselling, failing which the seat will be cancelled.
5. The seat allotted through Counselling will be cancelled if the tuition fee and other charges are not deposited within three working days.

**IX. ELIGIBILITY FOR COUNSELLING AND ADMISSION**

As mentioned earlier in the Prospectus, securing qualifying marks in the Entrance Test alone does not entitle the candidate for admission in the B.Ed. Course. After the declaration of the result of the Entrance Test, eligibility of the successful candidates in order of merit will be verified as per the rules mentioned in the Prospectus. Out of the eligible candidates, category cum merit wise limited number of candidates will be called for counselling. Letters to such candidates will be sent by registered post and they will have to appear for the counselling in the department as per the schedule given in the prospectus. Information regarding this will also be available on the department's website (<http://www/dccpbi.com>) by the second week of July-2011. Only the finally eligible candidates will be admitted category wise against the available seats.

**COUNSELLING DATES**

After a candidate qualifies in the Entrance Test and secures a rank which entitles him/her for admission, he/she will report for Counselling in the Department according to the following schedule :

**GENERAL CATEGORY**

- |    |                   |  |
|----|-------------------|--|
| i  | Trained Teacher   | 26-07-2011 to 27-07-2011<br>10:00 a.m. onwards |
| ii | Untrained Teacher | 29-07-2011<br>10:00 a.m. onwards               |

**RESERVED CATEGORY**

- |     |                                       |                                  |
|-----|---------------------------------------|----------------------------------|
| i   | Trained Teacher, SC/ST                | 02-08-2011<br>10:00 a.m. onwards |
| ii  | Trained Teacher, Backward Class/OBC   | 04-08-2011<br>10:00 a.m. onwards |
| iii | Untrained Teacher, SC/ST              | 04-08-2011<br>10:00 a.m. onwards |
| iv  | Untrained Teacher, Backward Class/OBC | 04-08-2011<br>10:00 a.m. onwards |

**TRAINED TEACHER**

- |    |  |                                  |
|----|--|----------------------------------|
| v. | Border Area, Backward Area, Wards of Political Sufferers/Freedom Fighters, Disabled Persons, Defence Personnel, Paramilitary Forces, Riots Affected, Widow/Divorced Women. | 08-08-2011<br>10:00 a.m. onwards |
|----|--|----------------------------------|

**UNTRAINED TEACHER**

- |     |  |                                  |
|-----|--|----------------------------------|
| vi. | Border Area, Backward Area, Wards of Political Sufferers/Freedom Fighters, Disabled Persons, Defence Personnel, Paramilitary Forces, Riots Affected, Widow/Divorced Women. | 08-08-2011<br>10:00 a.m. onwards |
|-----|--|----------------------------------|

**Remaining Seats**

- |                   |                                  |
|-------------------|----------------------------------|
| Of all categories | 19-08-2011<br>10:00 a.m. onwards |
|-------------------|----------------------------------|

**NOTE : LAST DATE FOR DEPOSITING FEE IN THE DEPARTMENT IS THREE WORKING DAYS AFTER THE ADMISSION DATE OF A PARTICULAR CANDIDATE.**

At the time of counselling a candidate will be required to bring the following documents. If the candidate fails to produce the original documents required, his/her case will not be considered for admission.

- (i) Original Result Card of B.Ed. Entrance Test.
- (ii) Three latest passport size photographs of the candidate, one of them duly attested by the Principal/Head of the Institution where the candidate is working.
- (iii) Original Matriculation Certificate containing Date of Birth.
- (iv) Original Detailed Marks Certificate of B.A./B.Sc./B.Com. Part-III or M.A./M.Sc./M.Com. Part-II.
- (v) Those applying under reserved category will produce original relevant certificate on the prescribed form issued by the competent authority specifying the category to which the candidate belongs.

- (vi) Original Detailed Marks Certificate of B.A. Part-I, II and III alongwith Original Detailed Marks Certificate of Gyani/Prabhakar/Adib Fazal/ Shastri in the case of those who have passed B.A. under M.I.L. capacity.
- (vii) Original Certificate/Diploma of the Professional Examination, Training viz. JBT/ETT/OT/SV/Arts & Craft/Drawing/C.P.Ed./B.P.Ed./NTT/ Vocational Master or any other examination.
- (viii) Character Certificate from the Principal of the college last attended or from the Head of the Insititute where the candidate is employed or from a gazetted officer.
- (ix) Punjab residence proof.
- (x) Migration Certificate if the candidate has passed his/her last examination from any other University. However if the candidate fails to produce the Migration Certificate at the time of the Counselling, he/ she shall submit the same within one month from the submission of Admission Form, without any late fee. After one month, it shall be accepted with the late fee, as per schedule given below:
 

With late fee of Rs. 500/- [With the permission of the Head(DE)]	30-11-2011
With late fee of Rs. 1000/- (With the permission of Registrar)	21-02-2012

#### **X. ADMISSION**

**If during the Counselling the candidate is declared eligible for admission, the Department will issue Admission form and other relevant forms.** He/she will submit the Admission form duly filled in his/her own handwriting. No column of the form should be left blank. Strike out the column which is not applicable. The admission form alongwith the Demand Draft of requisite fee drawn in **FAVOUR OF HEAD, DEPARTMENT OF DISTANCE EDUCATION, PUNJABI UNIVERSITY, PATIALA payable at PATIALA** has to be submitted in the Department personally by the candidate within the three working days after the admission, failing which the candidate forfeits his/her claim to the seat.

#### **XI. VERIFICATION OF ORIGINAL CERTIFICATES**

Candidates who have passed the qualifying examination (on the basis of which they are seeking admission to the course) from any University/Board (other than Punjabi University) are required to submit the original degrees/certificates for verification. Admission will be provisional till the verification of these documents. The Department reserves the right to cancel the provisional admission and/or the result of the examination of a student whose degree/documents are found to be bogus, forged or tampered with. It shall be the basic responsibility of the student to submit the required certificates and documents within the stipulated period as and when demanded, failing which his/her admission shall stand annulled without further notice.

The original certificates/documents will be returned to the student after verification.

## **XII. TUITION FEE AND OTHER DUES**

Tuition fee, other charges and Infrastructure Development Fee to be remitted at the time of applying for admission are given below :

**If there is any increase in the rates of examination fee, tuition fee and annual charges etc. at any later stage, the students shall have to pay the enhanced dues.**

<b>Tuition Fee</b>	<b>Rs. 14,530/-</b>
<b>Other Charges</b>	<b>Rs. 8,690/-</b>
<b>Examination Practical Fee</b>	<b>Rs. 1,750/-</b>
<b>Total Fee</b>	<b>Rs. 24,970/-</b>

### **First Instalment :**

- |   |                     |
|---|---------------------|
| (i) Candidates, who are already registered with Punjabi University, Patiala   | <b>Rs. 12,460/-</b> |
| (ii) Candidates, who have passed last examination from the Universities of the Punjab State/ migrating from Universities/Boards other than Punjab State | <b>Rs. 13,550/-</b> |

**Second Instalment : Rs. 12,110/-**

Second Instalment of tuition fee is to be paid according to the following schedule :

<b>Without late fee</b>	:	31-03-2012
<b>With late fee of Rs. 100/-</b>	:	30-04-2012
<b>With late fee of Rs. 200/-</b>	:	31-05-2012
<b>With late fee of Rs. 1500/-</b>	:	With the permission of Vice-Chancellor till the date of declaration of B.Ed. Part-I result.

The names of the students, who do not pay the Second instalment shall stand struck off from the rolls automatically & further despatch of lessons would be withheld. The first instalment of fee shall not be returned in such cases.

### **MODE OF PAYMENT OF FEE :**

**Amount of Tuition fee and other charges may be remitted through a Demand Draft Drawn in favour of Head, Department of Distance Education, Punjabi University, Patiala-147 002**, payable at the State Bank of Patiala, Punjabi University Branch, or any other scheduled bank at Patiala. The Demand Draft should be crossed as '& Co.' only. The candidate must write his/her name, name of the course, and Sr. No. of the form on the backside of the demand draft.

The applicant while submitting a Demand draft should ensure that :

- (i) (a) it bears the name of the station of the issuing branch of the bank concerned;

- (b) any over-writing must be signed by the authority issuing the demand draft; and
- (c) the amount in words and figures must tally.
- (ii) Cheques, money orders and IPOs will not be accepted.
- (iv) Fees must be remitted in two instalments. **Part payment of any instalment is not accepted.**

## FORM OF CERTIFICATE FOR SCHEDULED CASTES

It is certified that Shri/Shrimati/Kumari.....  
son/daughter of Shri.....  
of village/town..... in District/Division.....State of Punjab  
belongs to ..... caste which has been recognised as Scheduled  
Class as per "The Constitution (Scheduled Castes) order, 1950"

(2) Shri/Shrimati/Kumari.....and his/her family  
lives in village/town ..... District/Division ..... of Punjab  
State.

Signature.....

Designation.....

Seal of Office.....

Place :.....

Date :.....

## CERTIFICATE FOR THE HANDICAPPED

Despatch No.....

Dated.....

Certified that ..... son/  
daughter of Shri ..... suffers from a disability  
of

(a) 50% or more

(b) 40% or more but less than 50%

according to the criteria laid down in the Punjab Govt. Notification (Reproduced in  
Part of the Prospectus for category v)

Not relevant should be scored out.

Date .....

Professor/Associate Professor/Asstt Professor,  
Orthopaedics of Medical College,  
Civil Surgeon of the District/  
Orthopaedics Specialist  
(With Seal)

Roll No.....

S. No.....

(To be assigned by the Department)

**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA  
ENTRANCE TEST FORM  
FOR THE COMPETITIVE ENTRANCE TEST FOR ADMISSION TO B.ED. COURSE  
SESSION : 2011-2013  
Centre of Examination : PATIALA**

**For SC/ST/Physically Handicapped  
candidates only**

Identity No. ....  
(To be assigned by the Department)

- IMPORTANT :**
- (i) Entrance Test Form should reach the Coordinator, B.Ed. Entrance Test Cell, Department of Distance Education, Punjabi University, Patiala on or before 25-05-2011 upto 4:00 P.M.
  - (ii) Application form received without prescribed fee, or incomplete in any respect, will be rejected.
  - (iii) The candidate should affix three passport size photographs duly attested by the competent authority.
  - (iv) Any mis-statement will disqualify the candidate for the Entrance Test.
  - (v) Three self-addressed envelopes of 9"x4" size.

Affix Photograph here  
duly signed by the  
Candidate and attested  
by the Principal

- (a) State if you are applying under Trained/Untrained Teacher's Category.....
- (b) State whether you want to opt for Punjabi or Hindi .....
- (c) State the category in which admission is sought.....  
**Scheduled Caste/Tribes/Physically Handicapped (Only one category should be filled)**
- (d) District to which you belong .....

1. Name of candidate in full .....  
(In Block Letters)

---

2. (a) Father's Name .....  
(In Block Letters)  
(b) Mother's Name .....  
(In Block Letters)

3. Date of Birth ..... 4. Man/Woman..... 5. District to which you belong .....

---

6. Have you passed qualifying examination :  
(a) as a regular student .....  
(b) as a private student/CC student .....  
if (b) above is yes, give proof .....

7. (a) Total Teaching experience.....  
(b) Are you still in Service.....  
(Say Yes/No)

8. Examination passed	Year	Roll No.	University/ Institution	Marks Obtained	Max. Marks	Div.	Percentage of Marks
(a) B.A./B.Sc./B.Com./ Equivalent exam.							
(b) M.A./M.Sc./M.Com.							
(c) Training J.B.T./ETT/OT/ S.V./Arts & Craft/ Drawing/CP Ed./ BP Ed./NTT*/ Vocational Master							

9. Have you passed the subject of Punjabi in Matriculation/Higher Secondary/+2 examination. If so, (attach a copy of Detailed Marks Card) OR  
Do you stand exempted from the above condition? If so, give reason under which you fall. Category.....

\* NTT must be recognised by NCTE

10. Address of Correspondence .....
- Telephone No./Code No. ....
- Mobile No. .... E-mail :.....
11. Details of the Demand Draft attached **(in case of downloading of form or late fee, if applicable)**
- Number..... Amount..... Date of Issue .....
- Name of the Bank & Place of Issue .....
12. Particulars of the Teaching Experience
- (a) Designation of the post held .....
- (b) Name of the School/Institute where employed.....
- (c) Whether the School/Institute is a Govt./Recognised/Aided/Affiliated School/Institute .....
- (d) Board to which affiliated ..... (Copy attached)
- (e) Date from which working .....
- (f) Whether in service as on the date of Submission of application ..... Yes/No
- (g) Total experience ..... Years ..... Months ..... Days .....
- as on the date of Submission of application

Signature of the Candidate

**DECLARATION OF THE CANDIDATE**

I.....son/daughter of Shri.....solemnly declare that I have been working as a regular teacher in the subject of ..... from the date..... to.....in the.....(name of school) Govt./Recognised/Affiliated to PSEB. I am still in service. Total experience comes to..... years... months..... days.....

I further state to the best of my knowledge and belief that the information given in this Entrance Test Form is correct, complete and true. I also fulfil the educational qualification conditions prescribed for the B.Ed. course.

(Signature of the Candidate)

In English.....

In Punjabi.....

**EXPERIENCE CERTIFICATE**

1. Certified that Sh./Smt. .... son/daughter of Shri ..... has been working as regular S.S. teacher/Language teacher/Arts and Craft teacher etc. of (name of school) ..... since.....in the pay scale of Rs. .... and is still in service as on the date of issue of this certificate and that the total service rendered by him/her comes to ..... Year ..... months. He/she is a full time teacher and his/her salary is not being paid out of the Parent Teacher's Association (PTA) fund.

- (i) Certified further that this school is a Government/Recognised/Govt. Aided/Affiliated School (strike out which is not applicable). (Attested photostat copy attached).
- (ii) That renewal fees for affiliation for the year 2011-2012 has been deposited with the \_\_\_\_\_ vide receipt No. \_\_\_\_\_ Dt. \_\_\_\_\_ (Attested photocopy attached).

Head /Principal of the Institution  
(with seal)

Full name .....  
of the Head/Principal

Receipt for Entrance Test Form (To be filled in by the candidate)

Received Entrance Test Form No. ....Name of the Candidate.....  
Class B.Ed.Session 2011-13 Draft No..... dated..... for Rs.....

Dated.....

Signature of Clerk  
Department of Distance Education  
Punjabi University, Patiala.

**To be filled in by the Candidate**  
**For B. Ed. (DE) Entrance Test**

Roll No. .... Class : B.Ed. (DE) ET

Name .....

Address .....

.....

.....

Roll No. .... Class : B.Ed. (DE) ET

Name .....

Address .....

.....

.....

Roll No.. .... Class : B.Ed. (DE) ET

Name .....

Address .....

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Roll No. .... Class : B.Ed. (DE) ET

Name .....

Address .....

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Roll No.. .... Class : B.Ed. (DE) ET

Name .....

Address .....

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Roll No.. .... Class : B.Ed. (DE) ET

Name .....

Address .....

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Roll No.. .... Class : B.Ed. (DE.) ET

Name .....

Address .....

.....

.....

Roll No.. .... Class : B.Ed. (DE) ET

Name .....

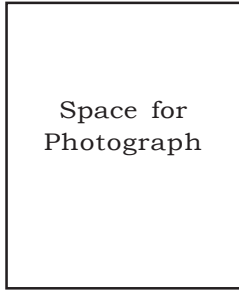
Address .....

.....

.....



**PUNJABI UNIVERSITY, PATIALA**  
**B.Ed. (DE) ENTRANCE TEST 2011**  
**ADMIT CARD**  
**PROVISIONAL**



Roll No. ....  
Centre .....  
Name of candidate .....  
Son/daughter of .....

Co-ordinator  
B.Ed. Entrance Test 2011

Signature of the candidate



**PUNJABI UNIVERSITY, PATIALA**  
**(Acknowledgement)**

Dated .....

Your application for admission to B.Ed. Entrance Test-2011 has been received and entered at Serial No. .... in the register.

In all future correspondence with this office please quote the Sr. number mentioned above. If you do not receive Roll No. by 13-06-2011 please contact the B.Ed. Entrance Cell for duplicate Roll No. alongwith two unattested photos.

Co-ordinator  
B.Ed. Entrance Test- 2011

**IMPORTANT**

1. This admit card must be retained carefully. It needs to be presented at the time of Entrance Test as well as at the time of Counselling.
2. Admission to B.Ed. (DE) 2011 is provisional subject to your submitting the proof of fulfilling the eligibility conditions.



Stamp  
Rs. 6/-

**ADDRESS** .....

.....

.....

.....

**DEPARTMENT OF DISTANCE EDUCATION  
PUNJABI UNIVERSITY, PATIALA  
Proforma to Determine Eligibility  
B.Ed. (DE) Entrance Test**

Identity No. :.....  
(To be filled in by the office)

State Category.....  
(State only one, General/SC/ST/BC/Handicapped/Armed Forces/BSF/CRPF/Riots  
Affected of 1984/Backward Area)

Name of the Candidate :.....

Father's Name :.....

Examination Passed	Maximum Marks	Marks Obtained	%(upto two decimals)
1. B.A./B.Com./B.Sc.			
2. M.A./M.Com./M.Sc.			
3. Other Exam. if any			
4. Total Regular Teaching Experience at the time of submission of application form			

Trained/Untrained

**Signature of the Candidate**

Eligible

Clerk

Assistant

Superintendent

*Note : The candidate must have passed the minimum educational qualifications before the last date prescribed for the receipt of application*

No. : .....

**PUNJABI UNIVERSITY, PATIALA**

**B.Ed. (DE) Entrance Test**

STUDENT'S ATTENDANCE SHEET

(To be submitted alongwith the Entrance Test Form)

Affix recent  
attested  
Photograph

Entrance Test Roll No. (To be filled by the office).....

Name : .....

Father's Name : .....

Mother's Name : .....

(In English)..... (In Punjabi).....

Candidate's Signature

Name of Paper/Subject	OMR Sheet No.	Signature of Candidate	Signature of Supervisor
GENERAL AWARENESS			
MENTAL ABILITY			
TEACHING POTENTIAL			
PUNJABI OR HINDI			
ENGLISH			

Signature of Centre Superintendent

**SPECIMEN OF THE AFFIDAVIT TO BE SUBMITTED BY THE CANDIDATE  
WHO SEEKS EXEMPTION FROM PUNJABI  
(Matric Standard)**

I.....son/daughter of Shri.....  
R/o.....who is seeking admission  
to.....Course in Department of Distance  
Education, Punjabi University, Patiala, state on oath as under :

That my mother tongue is not Punjabi and I have not studied Punjabi in any  
lower examination, viz. Matric/Hr.Sec. I or II/10+2/Pre University.

I state on oath that the above statement is true to the best of my knowledge and  
belief and that nothing has been concealed therein.

(DEPONENT)

Date :.....(in English)

.....(in Punjabi)

(Signatures of the Student)

**NOTE :** *The above Affidavit should be got attested by a Magistrate Ist Class or Notary  
Public,with his seal.*